



## Town of Northborough Office of the Board of Assessors

63 Main Street, Massachusetts 01532-1994  
 Mon, Wed, Thurs 8-4 / Tuesday 8-7 / Friday 7-12  
 508-393-5005 phone, 508-393-6996 fax

### Certified Abutters List Request Please allow 10 business days.

DATE of REQUEST		PROPERTY ADDRESS(es)	
REQUESTING COMPANY		MAP/PARCEL(s)	
CONTACT PERSON		OWNER(s)	
PHONE		OWNER MAILING ADDRESS(es)	
EMAIL			

REQUESTING BOARD	APPLICABLE REGULATIONS	ABUTTERS / DISTANCE	#LABEL SETS	FEE
Planning Board – Scenic Road	Town Code Chapter 2-52-050	Owners within 100' of property	3 sets	\$10
Planning Board – Site Plan	Planning Board Rules & Regulations Section 7.2 D(5)	Owners within 300' of property	3 sets	\$15
Planning Board – Special Permit	MGL Chapter 40A Section 11	Owners within 300' of property	3 sets	\$15
Planning Board - Subdivisions	MGL Chapter 41A Section 81T	Owners within 300' of property	3 sets	\$15
ZBA – Zoning Board of Appeals	MGL Chapter 40A Section 11	Owners within 300' of property	3 sets	\$15
Conservation Commission	MGL Chapter 131, Section 40, MA Wetlands Protection Act & the Northborough Wetlands Protection Bylaw	100' of property, unless otherwise stated	1 set	\$10
Board of Health	Dependent on project	Owners within 100' of property	3 sets	\$10
Board of Selectman: Fuel Storage	MGL Chapter 148, Section 13	Abutting owners & directly opposite	3 sets	\$15
Board of Selectman: Liquor License	MGL Chapter 138, Section 15A	Abutting owners, & any school, church, or hospital within 500' of property	2 sets	\$25
Board of Selectman: Pole Petition	MGL Chapter 166, Section 22	Abutting owners & directly opposite	1 set	\$15
Board of Selectmen: Street Acceptance		Owners with driveways on the street	1 set	\$10
DPW – Dept of Public Works	Dependent on project	Dependent on project: _____ feet	?	\$10+
Engineering: Earth Works	Northborough Town Bylaws: Part 2 - General Legislation, Chapter 2-28, Earth Removal	Owners within 100' of property	1 set	\$10
Other				

To the Requesting Board/s: We certify that, from our Real Estate Property Lists, the following persons attached hereto appear as owners of all abutting property, as specified by the appropriate regulation (including, but not limited to, owners of land directly opposite said proposed activity on any public or private street or way, or across a body of water), as amended to the best of our knowledge and belief. If the property is within abutting distance of another Town, please contact their Assessors Office for another abutters list.

DATE of CERTIFICATION \_\_\_\_\_

\_\_\_\_\_  
 Patty Mespelli / Brian Fernandes for the Board of Assessors  
[pmespelli@town.northborough.ma.us](mailto:pmespelli@town.northborough.ma.us) [bfernandes@town.northborough.ma.us](mailto:bfernandes@town.northborough.ma.us)