



**TOWN OF NORTHBOROUGH
BUILDING DEPARTMENT**

63 Main Street Northborough, MA 01532
Phone 508-393-5010 Fax 508-393-3130

**APPLICATION FOR PLAN EXAMINATION AND
BUILDING PERMIT FOR ONE OR TWO FAMILY
DWELLING OR ACCESSORY STRUCTURE**

Map# _____

Parcel# _____

Zone(s): _____

GWPO Area(s): _____

Lot/Structure:
 Conf. Non-Conf.

PROPERTY ADDRESS: _____

SUBDIVISION _____ LOT# _____ LOT SIZE _____ Sq. Ft.

SECTION 1 - TYPE AND COST OF BUILDING - all applicants - complete Parts A - D

<p>A. TYPE OF IMPROVEMENT</p> <input type="checkbox"/> New Building/Structure <input type="checkbox"/> Addition <input type="checkbox"/> Alteration <input type="checkbox"/> Repair, replacement <input type="checkbox"/> Demolition <input type="checkbox"/> Other _____	<p>B. PROPOSED USE (for demolition, most recent use)</p> <table style="width:100%;"> <tr> <td><input type="checkbox"/> One Family Dwelling</td> <td><input type="checkbox"/> Deck</td> </tr> <tr> <td><input type="checkbox"/> Two Family Dwelling</td> <td><input type="checkbox"/> Garage</td> </tr> <tr> <td><input type="checkbox"/> Swimming Pool</td> <td><input type="checkbox"/> Shed</td> </tr> <tr> <td colspan="2"><input type="checkbox"/> Other, specify _____</td> </tr> </table>	<input type="checkbox"/> One Family Dwelling	<input type="checkbox"/> Deck	<input type="checkbox"/> Two Family Dwelling	<input type="checkbox"/> Garage	<input type="checkbox"/> Swimming Pool	<input type="checkbox"/> Shed	<input type="checkbox"/> Other, specify _____						
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<p>C. COST</p> <table style="width:100%;"> <tr><td>Building</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Electrical</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Plumbing</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Heating/air conditioning</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>Fire Protection</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>TOTAL</td><td style="text-align: right;">\$ _____</td></tr> </table>		Building	\$ _____	Electrical	\$ _____	Plumbing	\$ _____	Heating/air conditioning	\$ _____	Fire Protection	\$ _____	TOTAL	\$ _____	<p>BRIEF DESCRIPTION OF PROPOSED PROJECT:</p> <p>_____</p> <p>_____</p> <p>_____</p>
Building	\$ _____													
Electrical	\$ _____													
Plumbing	\$ _____													
Heating/air conditioning	\$ _____													
Fire Protection	\$ _____													
TOTAL	\$ _____													
<p>D. OWNERSHIP</p> <input type="checkbox"/> Private (individual, corporation or non-profit institution) <input type="checkbox"/> Public (federal, state or local government)														

**SECTION II - SELECTED CHARACTERISTICS OF BUILDING
(for new buildings, additions and alterations -complete E-H)**

<p>E. PRINCIPAL TYPE OF HEATING FUEL</p> <input type="checkbox"/> Gas <input type="checkbox"/> Oil <input type="checkbox"/> Electricity <input type="checkbox"/> Other - Specify: _____	<p>F. TYPE OF SEWERAGE DISPOSAL</p> <input type="checkbox"/> Public <input type="checkbox"/> Private	<p>H. RESIDENTIAL DWELLING : Number of Bedrooms:</p> <p>Existing: _____</p> <p>Deleted: _____</p> <p>Proposed: _____</p> <p>TOTAL: _____</p>
<p>G. TYPE OF WATER SUPPLY</p> <input type="checkbox"/> Public <input type="checkbox"/> Private, well		

SECTION III - THE FOLLOWING QUESTIONS MUST BE ANSWERED - NO EXCEPTIONS

Will any wetlands be filled? _____ Will there be any excavation within 100 feet of a wetland? _____

Will there be any excavation within 200 feet of a river or stream? _____

Does an open culvert leave or discharge on the lot? _____

Does this lie within a flood zone (F.I.R.M.)? Yes No

Will any trees at the road be removed on town property? _____

Is this a "Scenic Road" (Northborough Zoning Bylaw 7-36)? No
 Yes Will any part of a stone wall on the Town's portion of property be removed? Yes No

For Department Use Only: Date Received

(Please complete both sides)

SECTION IV – PROPERTY OWNERSHIP – to be completed by all applicants

Owner of Record (please print) _____ Mailing Address: street, town/city/state/zip _____ Telephone number () _____

SECTION V – OWNER AUTHORIZATION – To be completed when contractor or agent is applicant

As owner of the subject property I hereby authorize _____ Contractor / Agent (please print) _____
to act on my behalf in all matters relative to the work authorized by this building permit application.
Signature of Owner _____ Date / / _____

SECTION VI – CONSTRUCTION SERVICES

A. Licensed Construction Supervisor: Check Appropriate Box(es) | Email Address: _____

Not applicable for this project (go to B)

Homeowner License Exemption – submit “HOMEOWNER LICENSE EXEMPTION” Affidavit

Name of Licensed Construction Supervisor: (please print) _____ License Number _____ Expiration Date / / _____

Address street, town/city, state zip _____

Signature _____ Telephone number () _____

B. Registered Home Improvement Contractor: Check Appropriate Box(es)

Not applicable for this project (go to section VII)

H.I.C.R Exemption – Submit ‘HOME IMPROVEMENT CONTRACTOR LAW’” Affidavit.

Company Name or Person please print _____ HICR # _____ Expiration Date / / _____

Address street, town/city, state zip _____

Signature _____ Telephone number () _____

C. Workman Compensation Insurance: (check appropriate box) Certificate of Insurance Affidavit

SECTION VII – APPLICANT DECLARATION CONSTRUCTION - ALL APPLICANTS MUST COMPLETE

I, _____, as Owner / Contractor / Agent hereby declare that the
(Please print) (Circle one)

statements and information on the foregoing application are true and accurate, to the best of my knowledge and belief.
Signed under the pains and penalties of perjury.

Signature of Applicant _____ Date / / _____

FOR DEPARTMENT USE ONLY

USE GROUP: _____ CONST. TYPE: _____ BUILDING PERMIT NUMBER: _____ BP- _____	REMARKS/NOTES:
BUILDING PERMIT ISSUED: / / _____ BUILDING PERMIT FEE: \$ _____ Ck# / Cash _____ / / _____ APPROVED BY: _____ / / _____ Inspector of Buildings / Local Inspector Date	Munis: <input type="checkbox"/> “OK” _____ Historic Building: yes/ no _____ Signatures: <input type="checkbox"/> No signature required <input type="checkbox"/> Signature Sheet returned