

**CEMETERY COMMISSION  
MEETING MINUTES**

April 2, 2019

5:30 PM

Conference Room C

---

**MEMBERS PRESENT:** William Graham  
Gail Forsberg

**ALSO PRESENT:** Scott Charpentier, DPW Director  
Donald LeBlanc  
Robert Luke

Meeting called to order at 5:30 PM

**1. APPROVAL OF MINUTES FROM JANUARY 8, 2019 MEETING**

Commissioner Graham moved to approve the minutes from January 8, 2019; Commissioner Forsberg seconded the motion. All members voted in favor.

**2. APPROVAL OF MINUTES FROM FEBRUARY 26, 2013**

Commissioner Graham moved to approve the minutes from February 26, 2013; Commissioner Forsberg seconded the motion. All members voted in favor.

**3. APPROVAL OF MINUTES FROM JULY 21, 2015**

Commissioner Graham moved to approve the minutes from July 21, 2015; Commissioner Forsberg seconded the motion. All members voted in favor.

**4. APPROVAL OF MINUTES FROM OCTOBER 8, 2013**

Commissioner Graham moved to approve the minutes from October 8, 2013; Commissioner Forsberg seconded the motion. All members voted in favor.

**5. VOTE TO CONSIDER TOWN MEETING ARTICLE 24, COMMUNITY PRESERVATION FUND; INTERPRETIVE SIGNS**

Mr. Charpentier informed the Commission of the CPA article before the residents at the Annual Town Meeting. They request the funding of the two interpretive signs at the Howard Street Cemetery, Colonial Section, and the Brigham Street Burial Ground. Commissioner Graham moved to vote in favor of supporting the article and Commissioner Forsberg seconded the motion. All members voted in favor.

**6. OTHER BUSINESS**

Commissioner Graham asked why the Kizer Cemetery is limited to only two cremation burials per lot. Mr. LeBlanc noted that the reason was due to the size of the vaults that house the urns. He believes we could probably move to three cremations per lot if desired. Mr. LeBlanc also noted that the use of vaults could be eliminated entirely as long as durable urns were used going forward. Porcelain urns would be difficult due to their fragility and could be easily broken if probing was needed. Mr. Charpentier suggested looking into amending the bylaw to remove the vault requirement with language that includes the use of durable urns. Commissioner Graham moved to vote in favor of the change and Commissioner Forsberg seconded the motion. All members voted in favor.

Commissioner Graham asked if Commissioner Forsberg was interested in serving as Chair. Commissioner Forsberg indicated that she was interested. Commissioner Graham motioned to nominate Commissioner Forsberg as Chair and Commissioner Forsberg seconded the motion. All members voted in favor.

**NEXT MEETING:**

Mr. Charpentier suggested the next Commission meeting take place on Tuesday, July 23, 2019 at 5:30 pm.

**ADJOURN:**

At 6:04 pm, Commissioner Graham moved to adjourn; Commissioner Forsberg seconded the motion; The vote was unanimous in favor.

Respectfully Submitted,

Robert Luke  
Administrative Assistant

Documents used during meeting:

1. April 2, 2019 Agenda
2. January 8, 2019 Meeting Minutes
3. February 26, 2013 Meeting Minutes
4. October 8, 2013 Meeting Minutes
5. July 21, 2015 Meeting Minutes