

**ELDERLY & DISABLED TAXATION FUND COMMITTEE**

**April 5, 2018**

**9:00 A.M.**

**Northborough Town Hall – Selectmen’s Meeting Room**

Members Present:

Daniel Brogie, Chairman  
June Hubbard-Ward, Clerk  
Jennifer Critchlow

Members Absent:

Muriel Swenor

Also Present:

Susan Reagan, Assessor Assistant  
Jocelyn Karabatsos-Ehrhardt, Senior Center Outreach Coordinator

Dan Brogie called the meeting to order at 9:03 AM.

June Hubbard-Ward distributed a copy of the April 5, 2017 minutes.

**MOTION by June Hubbard-Ward to accept the minutes of April 5, 2017.  
SECONDED: Jennifer Critchlow APPROVED: Unanimous**

**Financial Status Report**

June Hubbard-Ward distributed a financial report. As of March 31, 2018, the Tax Check Off Fund has a balance of \$56,545.42, the Gift account a balance of \$8,217.69.

The Committee reviewed the report and discussed the generosity of our main benefactor, who has donated \$200,000 since the inception of this program. It was suggested that a letter of appreciation should be sent to him.

**MOTION by June Hubbard-Ward to increase the Income Limit in FY2018 for the EDTFC Program to \$29,500 for an Individual and \$45,000 for Total Household Income SECONDED: Jennifer Critchlow. APPROVED: Unanimous**

**Executive Session**

**MOTION at 9:15 AM by June Hubbard-Ward to enter Executive Session in order to review confidential information The Committee intends to resume in public session.  
SECONDED: Jennifer Critchlow APPROVED: Unanimous**

Senior Center Outreach Coordinator, Jocelyn Karabatsos-Ehrhardt presented a referral for tax assistance.

Dan Brogie and Susan Regan presented information concerning 41C Elderly Exemptions recipients with the ones with the lowest assets and least income.

Discussion followed regarding the referral from Jocelyn and the Chapter 41A Elderly Exemptions recipients with the ones with the lowest assets and least income.

**MOTION by June Hubbard-Ward to award a \$500 each to 17 recipients for a total award of \$7,500.00 and an award of \$3,160.00 to the taxpayer referred by Jocelyn for a total award of \$10,660.00. SECONDED: Jennifer Critchlow. APPROVED: Unanimous**

Additionally, the EDTFC would like to request Jocelyn to deliver each award letter and make arrangements with the recipients to apply for various other assistance programs.

**MOTION at 10:40 AM by June Hubbard-Ward to resume in public session. SECONDED: Jennifer Critchlow. APPROVED: Unanimous**

It was noted that we are in need of another Elderly & Disabled Taxation Fund Committee member.

**MOTION by June Hubbard-Ward at 10:45 AM to adjourn. SECONDED: Jennifer Critchlow. APPROVED: Unanimous**

Respectfully submitted,  
June Hubbard-Ward, Clerk  
EDTFC