

**NORTHBOROUGH-SOUTHBOROUGH REGIONAL SCHOOL COMMITTEE
OPEN MEETING**

Algonquin Regional High School Library
79 Bartlett Street
Northborough, MA 01532
Wednesday, April 24, 2019
7:00 p.m.

Present: Mrs. Helynn Winter, Mrs. Joan Frank, Mr. John Kane, Mr. Paul Butka, Mr. Paul Desmond, Ms. Kathleen Harragan Polutchko, Ms. Kathleen Howland, Ms. Cathy Kea, Mr. Daniel Kolenda, and Mr. Sean O’Shea

Also Present: Mrs. Christine Johnson, Mr. Greg Martineau, Dr. Sarah Praguski Walsh, and Mrs. Michelle Tontodonato

Absent: None

Mrs. Winter called the Northborough-Southborough Regional School Committee Open Meeting to order at 7:00 pm.

A. ACTION ON MINUTES:

1. Action on the Minutes of the Open Meeting of March 20, 2019. Mrs. Winter asked for discussion and action on the minutes.

Mr. Butka motioned, Mr. Kolenda seconded and it was unanimously voted, “To approve the minutes of the Open Meeting of March 20, 2019”

**ACTION ON
MINUTES**

B. EDUCATIONAL POLICY:

1. Approval of Overnight Fieldtrip to U.S. Presidential Inauguration January 18-21, 2021 in Washington D.C.

Mr. Butka motioned, Mr. Kolenda seconded and it was voted 7-1-0, Mr. O’Shea opposed, “To Approve the Overnight Fieldtrip to the U.S. Presidential Inauguration January 18-21, 2021.”

**APPROVAL OF
OVERNIGHT
FIELDTRIP**

C. NEW BUSINESS:

1. Math Department Presentation – Ms. Beth Dore, Math Teacher, reviewed the members of the math department, the course offerings, curriculum and initiatives: current and future, MCAS 2.0, and the computer science course offerings. Ms. Dore introduced Anthony Zalev, Algonquin High School Senior and President of the Programming Club, to demonstrate the app he created. Anthony answered questions from the School Committee Members who said they were very impressed with his work and presentation. Ms. Dore answered questions from the School Committee Members.
2. MCAS Update – Assistant Principal McDonald gave an overview of the planning, training, and implementation of the MCAS 2.0 online testing. He thanked Assistant Superintendent Greg Martineau, Principal Praguski Walsh, and staff for the hard work and support that went into making the testing successful.

3. Recap of Town Meetings – Superintendent Johnson said the Northborough Budget, Regional School Budget, and warrant articles passed. She mentioned two Citizen Petition Articles presented by Algonquin student, Shariva Tanikella. Superintendent Johnson praised Shariva for her presentation and the work done by the Green Earth Club.

D. SUPERINTENDENT’S REPORT TO THE COMMITTEE:

1. Principal Update – Principal Praguski Walsh gave an update on academics, clubs and activities, and events at Algonquin including: the MAJE Competitions, National English Honor Society, Money Talks initiative with Mr. John Coderre, Northborough Town Manager, the Fitchburg State University Programming Competition, Student Council Blood Drive and Food Drive, Framingham State All Star Competition, The Harbinger, Algonquin sports game day openers, Cheerleading, Unified Track, Physics, Robotics, Fine Arts, Applied Arts, and Guidance. She mentioned the Jr. Prom will be held on Saturday, May 18th at Union Station and the Boosters will hold their golf tournament on June 18, 2019. She thanked Assistant Principal McDonald, Assistant Superintendent Martineau, Mr. Thomas (TJ) Carron, Mr. Brian Calnan, Ms. Susan Whalen and the District Instructional Technology Team for all their efforts to make the MCAS 2.0 online testing successful.

The School Committee Member’s asked questions, made comments, and thanked Principal Praguski Walsh.

2. Enrollments – Superintendent Johnson said current and projected enrollments are included in the packet. She discussed potential funding shifts which provided for funding increases in previous reductions of .4 FTE in Fine & Applied Arts and the funding of a .5 FTE in Health & Fitness, and administrative reductions.
3. FY’19 Monthly General Fund Expenditure Report as of March 31, 2019 – Included in the packet. Superintendent Johnson said she is very pleased with where we are in the Operational Budget at this time and requested a vote to approve until audited.

**MOTION ON
MONTHLY
GENERAL FUND
EXPENDITURE
REPORT AND
STATEMENT OF
REVENUE**

Mr. Butka motioned, Mr. Kolenda seconded and it was voted unanimously “To approve the FY’19 Statement of Revenue dated March 31, 2019 and the FY’19 Monthly General Fund Expenditure Report as of March 31, 2019 until audited.”

4. FY’19 Revenue Report as of March 31, 2019 – No discussion, approved with the FY’19 Monthly General Fund Expenditure Report.
5. FY’18 Audit – Included in the packet. Superintendent Johnson said the audit went well and requested a vote to approve. Mrs. Winter asked for questions or comments from the School Committee. Mr. Butka commented that it was as good as an audit could be with minor recommendations. He commented on the outstanding work by our Regional Treasurer, Christine Tague, in her preparation of funds and documents for this audit.

**MOTION TO
APPROVE THE
FY’18 AUDIT**

Mr. Butka motioned, Mr. Kolenda seconded and it was voted unanimously “To approve the FY’18 Audit.”

E. OLD BUSINESS: (None at this time)

F. POLICY DEVELOPMENT AND/OR DISTRIBUTION:

1. Second Reading

- a) K-240 NEW Advertising, Donations, and Sponsorship Policy – Assistant Superintendent Martineau discussed additions to the policy and recommended it be brought back to the next Regional School Committee meeting.

2. Distribution of Approved Policies

- a) G-160 Staff Responsible Use Policy
- b) G-170 Employee Social Media Use Policy
- c) I-200 Student Responsible Use Policy

G. AUDIENCE:

- Mrs. Frank mentioned an article titled “Algonquin Regional High School gets a Post Prom Party Grant”, in the April 4, 2019 edition of the Northborough Patch.

H. PERSONNEL:

- 1. Distribution of Personnel Report – Superintendent Johnson discussed some shifts in personnel.

I. COMMUNICATIONS:

- 1. The *Harbinger* - Included in the packets

J. APPROVAL OF BILLS AND PAYROLLS:

Superintendent Johnson had bills and payrolls requiring approval.

K. AGENDA ITEMS FOR NEXT MONTH

- 1. Election of Officers
- 2. School Choice Public Hearing and Vote
- 3. 2019-2020 School Committee Subcommittee and Liaison Assignments
- 4. Athletic Handbook
- 5. Student Handbook
- 6. Social Studies Department Presentation

Mrs. Winter requested a motion to adjourn.

Motion to adjourn:

Mr. Butka motioned, Mr. Kolenda seconded and it was unanimously voted, “To adjourn the Northborough-Southborough Regional School Committee Open Meeting of April 24, 2019.”

**MOTION TO
ADJOURN**

The meeting adjourned at 8:54 p.m.

Respectfully submitted,

Elaine Chisholm
Receptionist, Office of the Superintendent

List of documents used at this meeting:

1. Northborough-Southborough Regional School Committee Open Meeting Agenda
April 24, 2019
2. Northborough-Southborough Regional School Committee Open Meeting of March 20, 2019
3. Overnight Fieldtrip Permission Form to the U.S. Presidential Inauguration January 18-21, 2021
4. Principal's Report March 2019
5. End of Year Schedule for Algonquin Seniors (2019)
6. Algonquin Regional High School 2018-2019 June Schedule Including Final Exams
7. Enrollments, dated April 4, 2019
8. FY'19 Monthly General Fund Expenditure Report as of March 31, 2019
9. FY'18 Statement of Revenue as of March 31, 2019
10. Northborough-Southborough Regional School District Management Letter For the Year Ended
June 30, 2018
11. Northborough-Southborough Regional School District Independent Auditors Reports Pursuant
to Government Audit of Standards and Uniform Guidance For the Year Ended June 30, 2018
12. Northborough-Southborough Regional School District Report on the Examination of Basic
Financial Statements For the Year Ended June 30, 2019
13. K-240 NEW DRAFT Advertising, Donations, and Sponsorship Policies
14. G-160 Staff Responsible Use Policy
15. G-170 Employee Social Media Policy
16. I-200 Student Responsible Use Policy
17. Personnel Report, dated April 24, 2019

Approved: 05/15/2019