

**Northborough Appropriations Committee
Report**

Northborough Annual Town Meeting

April 24, 2017

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The Fiscal Year 2017-2018 Proposed Budget & Capital Improvement Plan is available online at www.town.northborough.ma.us. In the *On Our Site* column on the left side of the screen, click *Reports and Documents*, scroll down to *Annual Budget Documents*, then click on *FY2018 Proposed Budget*.

Copies are also available for your reference at the entrance to the auditorium, at Town Hall on the table outside the Town Clerk's Office, the Library, and the Senior Center.

Northborough Appropriations Committee Report

Annual Town Meeting - April 24, 2017

The Northborough Appropriations Committee consists of six (6) members appointed by the Town Moderator for three-year terms.

The role of the Appropriations Committee, by statute and charter, is that of advisory to Town Meeting. All articles in the Town Meeting Warrant involving the appropriation or expenditure of money must be considered by the Appropriations Committee. It must recommend approval or disapproval of same, in whole or in part. Immediately after the presentation of such article at Town Meeting, the Committee must report to the Meeting its recommendation of approval or disapproval of such appropriation or expenditure, together with the reasons thereof.

As required by the Charter and Municipal Code and Bylaw of the Town of Northborough, we have made our recommendations on each financial article to you based on the information available to us at the time of our deliberation and may be modified or changed on Town Meeting floor if additional information is forthcoming. Votes on these articles were taken at our open meeting on Thursday, April 6, 2017. Four members constituting a quorum were present and voted at this meeting. Town Meeting is the Legislative Body of the Town of Northborough; and the final decision of approval or disapproval of each warrant article is ultimately up to you, the voters.

The Town of Northborough through the efforts of our Town Administrator, John Coderre, and his outstanding financial team, has once again been awarded the prestigious Distinguished Budget Presentation Award for its annual budget for the Fiscal Year beginning July 1, 2016. The award is given by the Government Finance Officers Association to communities whose budgets meet program criteria as a policy document, as an operations guide, as a financial plan, and a communications device

The Appropriations Committee encourages all taxpayers to peruse the above-referenced documents. The budget is well documented and all-inclusive. Questions are anticipated, answered and fully explained. It continues to be an exceptional tool with which to work and is of great assistance in expediting the vetting process when we meet with department heads in preparing for our role as advisory to Town Meeting.

Free Cash, also entitled Budgetary Fund Balance, consists of unrestricted funds from operations of the previous fiscal year including unexpended "free cash" from the previous fiscal year, actual receipts in excess of revenue estimates shown on the tax recapitulation sheet, and unspent amounts in budget line-items. Unpaid property taxes and certain deficits reduce the amount that can be certified as "free cash." The calculation of "free cash" is based on the balance sheet as of June 30, which is submitted by the Town Accountant. It is important to note that "free cash" is not available for appropriation until certified by the Director of Accounts. (See *Available Funds, Appendix B, Page 1* in the *FY 2017-2018 Proposed Budget and Capital Plan*.)

Use of Free Cash in the operating budget has been systematically phased down over the past several years from \$700,000 in FY2010, down to \$600,000 in FY2011, and ultimately, reaching the Free Cash policy target amount of \$500,000 in FY2012, where it remains for FY2018. By decreasing the use of free cash to fund operating expenses, the Town has moved to a sound financial policy of appropriating free cash to the Stabilization Fund Reserves if necessary; to fund one-time expenses, i.e., capital projects, to avoid incurring additional debt. FY2018 marks the seventh implementation of the Town's Free Cash Policy.

In keeping with the Town's Free Cash Policy (*Appendix A, Pages 2-3 FY2017-2018 Proposed Budget and Capital Plan*), the FY2018 proposed budget allocates approximately \$1.5 million in pay-as-you go (free cash) capital investment with no additional tax impact. These are non-recurring capital expenditures. In addition, \$500,000 is used to offset the operating budget. Since FY2012 the Town has invested \$11.74 million in pay-as-you-go capital investments with no additional tax impact. That includes \$7.6 million in Free Cash and approximately \$4.1 million in other funding sources, exclusive of the \$1.5 million in Free Cash expenditures planned for FY2018. The result has been fewer tax dollars being used to pay for interest on loans. The FY2018 Proposed Free Cash Plan can be found in *Section 9-2 of the FY2017-2018 Proposed Budget and Capital Plan*. These decisions are made to maintain the integrity of the Town's Financial Policies to minimize tax increases, maintain level services and to provide a sustainability factor, which is critical to protect the Town's ability to finance its services on a continuing basis. As always, any use of Free Cash remains subject to Town Meeting approval and appropriation.

Revenue Assumptions in this budget reflect an increase in tax receipts of 4.4% (\$2.1 million); New Growth at \$30 million value (\$521,700 in new revenue); Includes Debt Exclusions for Zeh School, Colburn Street, ARHS, Library, Senior Center and Lincoln Street School projects; Free Cash policy target of \$500,000 maintained; Local Receipts level funded at \$3.7 million and includes the third of eight \$212,000 ARHS settlement payments; and State Aid funded at \$5.2 million based on the Governor's Budget released on January 25, 2017 indicating a 1.6% increase in local aid.

Please keep in mind that projected tax impact numbers referenced within this report are **estimates only** and are made independent of any market adjustments to individual property values that the Board of Assessors may make for FY2018. At this time, the FY2018 tax impact is **estimated** to be \$230 on the average single family home valued at \$408,144. The **actual** Tax Rate will be set by the State Department of Revenue in the fall of 2017 using the FY2018 Assessed Valuation for Properties.

Health Insurance: Prior to FY2010, it was common to experience health insurance increases of 8-10% each year, which would consume \$450,000 or more of new revenues. For the period FY2007 to FY2009, the average annual increase was 10.20%. For the period, FY2010 through the FY2017 the average budget increase was 2.57%. Due to plan design changes, the adoption of Massachusetts General Law Chapter 32B, Section 18 in 2010 and through the efforts of the Town Administrator and the cooperation of Municipal and School bargaining units, it was possible to mitigate these costs. However, current market trends reflect a return to higher health insurance increases necessitating additional plan design changes. Based on information available at budget time, an 8.3% increase in the amount of \$424,844 was included in the FY2018 budget in anticipation of forthcoming higher rates and on the advice of the Town's Insurance Advisory Committee. The new budget increase actually came in at 12% or \$611,700, which would have resulted in a structurally unbalanced budget. To this end, through the efforts of Town Administrator, John Coderre, and the Municipal and School Bargaining units, the Town has again successfully negotiated modifications with the cooperation of Municipal and School employees to mitigate the unexpected higher premium and maintain a balanced budget. Our sincere thank you to all participants in this process.

Key budgets in FY2018 are: Northborough K-8 Schools reflect an increase of \$725,174 or 3.19% to \$23,445,017; General Government (Town) increases \$765,216 or 3.8% to \$20,902,493; Algonquin Regional High School (ARHS) operating assessment increases \$343,219 or 3.41% to \$10,414,869. The ARHS Debt Assessment is now virtually level at \$660,574 until final payment in FY2027. Assabet Vocational High School combined Operating Assessment and debt service is an overall increase of \$12,445 or 1.41%: Operating Assessment increases by \$53,348 or 7.75% to \$741,661 as Northborough enrollment increases from 46 to 49 students. Debt service associated with the recently completed renovation project decreases from \$192,135 to \$151,232.

The FY2018 budget is a balanced budget within the confines of Proposition 2½ as required by statute; maintains core departmental services and missions; protects long-run solvency by addressing unfunded liabilities; invests in equipment, facilities and infrastructure by not deferring capital costs due to the Town's Free Cash Policy; and minimizes the tax impact on residents. This enviable position has evolved through due diligence on the part of the Town Administrator, the Financial Team and Department Heads to reduce expenditures and to identify cost savings wherever possible without cutting services and negatively impacting employees.

The Financial Team developed a Financial Trend Monitoring System (FTMS) for the Town, which is updated annually. Its purpose is to analyze key financial indicators in order to assess where the financial direction of the Town appears to be headed in an effort to help local officials better assess and protect the Town of Northborough's overall financial condition. Financial condition is broadly defined as the ability of a Town to maintain existing service levels; withstand local and regional economic disruptions, and meet the demands of natural growth, decline and change. The aspects of financial condition are: cash solvency, budgetary solvency, long-run solvency and service-level solvency. The FTMS Report may be found in its entirety in *Appendix C of the FY2017-2018 Proposed Budget*.

We are indeed fortunate to have in our employ dedicated and committed individuals who work diligently on behalf of the Town of Northborough. Our Financial Team composed of John Coderre, Town Administrator; Kimberly Foster, Assistant Town Administrator; June Hubbard-Ward, Finance Director; and Jason Little, Town Accountant is outstanding. It is through their untiring effort and the development of sustaining and comprehensive financial policies that has allowed Northborough to maintain existing service levels through the difficult economic times of the past several years. We thank them for their efforts on behalf of the Town of Northborough.

We would be remiss if we did not take this time to acknowledge our appreciation of the invaluable assistance provided to us by the Administrative Office Executive Assistants, Diane Wackell and Lynda LePoer. They have contributed considerably in helping us do our job during this budgetary process to provide you with the information and documents necessary so that you, the residents of Northborough and the final decision makers at Town Meeting can make informed decisions.

We also wish to thank all departments and committees with whom we interact during this budgetary process – Municipal and School – for without their cooperation and collegiality during the budgetary process, it would not have been possible to affect such a positive outcome.

As always, if you have any questions on our recommendations, we will be pleased to answer them either collectively or individually during debate on any specific article.

Respectfully submitted,

NORTHBOROUGH APPROPRIATIONS COMMITTEE

- | | |
|-----------------------------------|------------------------|
| Elaine L. Kelly, Chair, (2018) | Robert D'Amico (2019) |
| Richard Nieber, Vice-Chair (2019) | Janice Hight (2020) |
| George Brenckle (2018) | Anthony Poteete (2020) |

Article	Purpose of Article	Committee Vote and Recommendation						
☆ NOTE: ALL PROPOSED BUDGET REQUESTS ARE WITHIN THE CONFINES OF PROPOSITION 2½ ☆								
4	<p>Town Budget</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"></td> <td style="text-align: right; width: 40%;">\$22,018,143</td> </tr> <tr> <td style="text-align: right;"><i>Less transfers*</i></td> <td style="text-align: right;"><u>1,380,367</u></td> </tr> <tr> <td style="text-align: right;"><i>Raised by taxation</i></td> <td style="text-align: right;">\$20,637,776</td> </tr> </table> <p><i>*Includes \$500,000 Free Cash</i></p>		\$22,018,143	<i>Less transfers*</i>	<u>1,380,367</u>	<i>Raised by taxation</i>	\$20,637,776	<p>Moved by Ms. Hight - Seconded by Mr. D'Amico</p> <p>The Appropriations Committee recommends approval of this article.</p>
	\$22,018,143							
<i>Less transfers*</i>	<u>1,380,367</u>							
<i>Raised by taxation</i>	\$20,637,776							
<ul style="list-style-type: none"> • Please refer to Page 21 of the Annual Town Meeting Warrant for the FY2018 General Fund Budget Summary for this article. • The one-time Pay-As-You-Go Capital Projects have no direct tax impact and are detailed in the capital section of the warrant. (<i>Annual Town Meeting Warrant, Page 27</i>) • General Government (Town Budget) reflects an increase of \$765,216 or 3.80% and meets Town's objectives for both services and spending control. Town Appropriation is \$20,637,776 or 3.42% (<i>Page 22, Calculation of Net Total Town and Calculation of Town Appropriation under Article 4</i>) • Budget conforms to Town's Financial Policies. (<i>Appendix A, FY2018 Proposed Budget Document</i>) • Department budgets are primarily level service budgeted with no significant changes to current services; and modest revenue projections due to limited State Aid and New Growth. • Appropriations Committee met with the department heads of all significant cost centers (Police, Fire, DPW, etc.). 								
5	<p>Water, Sewer & Solid Waste Funds</p> <p style="text-align: right;">\$ 5,280,239</p>	<p>Moved by Ms. Hight - Seconded by Mr. D'Amico</p> <p>The Appropriations Committee unanimously recommends approval of this article.</p>						
<ul style="list-style-type: none"> • To be financed from Water, Sewer and Solid Waste Revenues (User Fees). • Operates as an Enterprise Fund. • Property Tax not impacted by Water and Sewer Enterprise Funds. • Enterprise Fund Detail may be found on Page 23 of Annual Town Meeting Warrant. 								

Article	Purpose of Article	Committee Vote and Recommendation
☆ NOTE: ALL PROPOSED BUDGET REQUESTS ARE WITHIN THE CONFINES OF PROPOSITION 2½ ☆		
6	Northborough K-8 Public Schools <div style="text-align: right;">\$23,445.017</div>	Moved by Ms. Hight - Seconded by Mr. D'Amico The Appropriations Committee recommends approval of this article.
<ul style="list-style-type: none"> • Budget increase of \$725,174 or 3.19%. • Northborough K-8 Public School Enrollment as of October 1, 2016 is 1,753. October 1 2015 enrollment was 1,758. • Superintendent of Schools, Christine Johnson, has presented a reasonable budget while maintaining services. • The Appropriations Committee appreciates the efforts of the Northborough School Committee and the Superintendent of Schools in working in a cooperative and collegial manner with the Northborough Town Administrator and Appropriations Committee to ensure the continued delivery of excellent educational services to our students within the guidelines of the community's budget objectives. • Please reference Superintendent's FY2018 Budget handout for more detail. • Please reference Page 24 in Annual Town Meeting Warrant for FY2018 Public Education Budget Summary (Warrant Articles 6, 7 and 8). • Please reference Section 7, Public Education, in the <i>Proposed Budget & Capital Improvement Plan for Fiscal Year 2017-2018</i>. 		

Article	Purpose of Article	Committee Vote and Recommendation
☆ NOTE: ALL PROPOSED BUDGET REQUESTS ARE WITHIN THE CONFINES OF PROPOSITION 2½ ☆		
7	<p>Northborough-Southborough Regional School District Assessment (Algonquin)</p> <p style="text-align: right;">Assessment \$10,414,869</p> <p style="text-align: right;">Debt Exclusion – Prop 2 ½ \$ 660,574</p> <p style="text-align: right;">\$ 11,075,443</p>	<p>Moved by Ms. Hight - Seconded by Mr. D’Amico</p> <p>The Appropriations Committee recommends approval of this article.</p>
<ul style="list-style-type: none"> • Operating budget assessment increases \$343,219 or 3.41% to \$10,414.869. As of October 1, 2016, a total of 838 Northborough students attend ARHS. This represents 57.95% of the total 1,446 student enrollment in grades 9-12. • Superintendent of Schools, Christine Johnson has presented a reasonable budget while maintaining services. • The debt assessment for ARHS has decreased by \$632 or 0.10% and will be further reduced by \$212,000, the amount of the estimated FY2018 settlement payment from the Town of Southborough as a result of the declaratory judgement for the renovation/addition project. Debt budget assessment is virtually level at \$660,574 until final payment in FY2027. • The Appropriations Committee appreciates the efforts of the Regional School Committee and the Superintendent of Schools in working in a cooperative and collegial manner with the Northborough Town Administrator and Appropriations Committee to ensure the continued delivery of excellent educational services to our students within the guidelines of the community’s budget objectives. • Please reference the Superintendent’s FY2018 Budget handout for more detail. • Please reference Page 24 in Warrant for FY2018 Public Education Budget Summary (Warrant Articles 6, 7 and 8). • Please reference Section 7, Public Education, in the <i>Proposed Budget & Capital Improvement Plan for FY2017-2018</i>. 		

Article	Purpose of Article	Committee Vote and Recommendation
☆ NOTE: ALL PROPOSED BUDGET REQUESTS ARE WITHIN THE CONFINES OF PROPOSITION 2½ ☆		
8	Assabet Valley Regional Vocational School District Assessment <div style="text-align: right;">\$892,893</div>	Moved by Ms. Hight - Seconded by Mr. D'Amico With all five (5) current members present and voting, The Appropriations Committee recommends approval of this article.
<ul style="list-style-type: none"> • Combined Operating Budget Assessment and new debt service represents an overall increase of \$12,445 <ul style="list-style-type: none"> Operating Budget Assessment \$741,661 -- increase of \$53,348 or 7.75% - enrollment increases from 46 to 49 Northborough students Debt Service Assessment for recently completed Building Renovation Project: <u>\$151,232</u>– decrease from \$192,235 <li style="padding-left: 100px;">\$892,893 • Please reference Superintendent's FY2018 Budget handout for more detail. • Please reference Page 24 in Warrant for FY2018 Public Education Budget Summary (Warrant Articles 6, 7 and 8). • Please reference Section 7, Public Education, in the <i>Proposed Budget & Capital Improvement Plan for FY2018</i>. 		
9	Library Grants	Moved by Ms. Hight - Seconded by Mr. D'Amico The Appropriations Committee recommends approval of this article.
<ul style="list-style-type: none"> • No appropriation or expenditure of Town funds. • Allows Trustees to accept funds available from outside sources. • Must be voted on each year – housekeeping article. 		
10	Authorization for Grant Applications	Moved by Ms. Hight - Seconded by Mr. D'Amico The Appropriations Committee recommends approval of this article.
<ul style="list-style-type: none"> • No appropriation or expenditure of Town funds. • Allows application by Town for available federal and/or state grants. • Must be voted on each year – housekeeping article. 		

Article	Purpose of Article	Committee Vote and Recommendation
☆ NOTE: ALL PROPOSED BUDGET REQUESTS ARE WITHIN THE CONFINES OF PROPOSITION 2½ ☆		
11	Combine Articles 12-17 for Reauthorization of Revolving Accounts	<p>Moved by Ms. Hight - Seconded by Mr. D'Amico</p> <p>The Appropriations Committee recommends approval of this article.</p>
Revolving accounts must be reauthorized annually pursuant to provisions of Massachusetts General Laws, Chapter 44, Section 53E½.		
12-17	Revolving Accounts Combined under Article 11	<p>Moved by Ms. Hight - Seconded by Mr. D'Amico</p> <p>The Appropriations Committee recommends approval of these articles</p>
All Revolving Accounts authorized under vote on Article 11: Northborough Fire Department, Animal Control, Family & Youth Services Department, Council on Aging, Community Affairs Committee, Library Revolving Account.		
18	Appropriations Committee Reserve Fund <p style="text-align: right;">\$175,000</p>	<p>Moved by Ms. Hight - Seconded by Mr. D'Amico</p> <p>The Appropriations Committee recommends approval of this article</p>
<ul style="list-style-type: none"> • Provides Town and K-8 Schools operations with an option for funding of extraordinary or unforeseen expenditures during the year. • Most recently, this fund has been used to offset the deficit in the DPW Snow & Ice Account. • Unexpended funds remaining in this account at the end of the fiscal year revert to Free Cash. • Authorized by state statute, Chapter 40, Section 6. • Transfers from this account require Appropriations Committee approval. • No impact on tax rate. Appropriated from Free Cash under the Town's Free Cash Policy. 		

Article	Purpose of Article	Committee Vote and Recommendation
<p align="center">☆ NOTE: ALL PROPOSED BUDGET REQUESTS ARE WITHIN THE CONFINES OF PROPOSITION 2½ ☆</p>		
<p align="center">19</p>	<p>Stabilization Fund Contribution</p> <p align="right">\$200,000</p>	<p>Moved by Ms. Hight - Seconded by Mr. D'Amico</p> <p>The Appropriations Committee recommends approval of this article.</p>
<ul style="list-style-type: none"> • Also referred to as a “rainy day” fund, the stabilization fund is designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose (MGL, Ch. 40 §5B). • Communities may establish one or more stabilization funds for different purposes , and any interest shall be added to and become a part of the funds. A majority vote of town meeting or city council is required to establish and to appropriate money into the stabilization fund. A two thirds majority is required to amend the purpose of or appropriate money from the stabilization fund. • Until fiscal 1992, stabilization funds could be used only to finance capital expenditures for which a community could borrow. As stated above, the funds may now be used for “any lawful municipal purpose,” enabling communities to use the funds for general operating expenses if needed. • Since FY2008 the Town had been unable to make a contribution to the Stabilization Fund; however in FY2016 the contribution to this fund was restored. Future contributions to this account will require a yearly review of the Town’s financial position. • Please refer to Appendix B, pages 9 and 10 of the FY2018 Proposed Budget Document for additional information regarding the level of reserves. 		
<p align="center">20</p>	<p>Application of Bond Premium</p>	<p>Moved by Ms. Hight - Seconded by Mr. D'Amico</p> <p>The Appropriations Committee recommends approval of this article.</p>
<ul style="list-style-type: none"> • To provide flexibility to apply bond premiums to project costs at the time of issue of any bonds or notes (simultaneously reducing the par amount of bonds or notes being issued) for borrowing authorizations hat have already been approved, but not yet permanently financed. 		

Article	Purpose of Article	Committee Vote and Recommendation
☆ NOTE: ALL PROPOSED BUDGET REQUESTS ARE WITHIN THE CONFINES OF PROPOSITION 2½ ☆		
21	CIP: Fire – Forestry Truck <div style="text-align: right;">\$65,000</div>	Moved by Ms. Hight - Seconded by Mr. D’Amico The Appropriations Committee recommends approval of this article.
<ul style="list-style-type: none"> • Replaces two existing, outdated 2005 Forestry Trucks. • This piece of equipment is specifically designed to function off-road and fight brush fires. • Acquisition of this item will reduce total number of vehicles by one. • No additional impact to tax rate. Funded from free cash. • Concur with Financial Planning Recommendation. Page 31, Town Meeting Warrant) 		
22	CIP: Police – Police Cruiser Replacement <div style="text-align: right;">\$87,000</div>	Moved by Ms. Hight - Seconded by Mr. D’Amico The Appropriations Committee recommends approval of this article.
<ul style="list-style-type: none"> • Replaces a 2013 Ford Sedan and a 2014 Ford Expedition. • No additional impact to tax rate. Funded from Free Cash. • Concur with Financial Planning Committee recommendation, Page 31, Annual Town Meeting Warrant. 		
23	CIP: DPW – Six Wheel Dump Truck with Spreader and Plow <div style="text-align: right;">\$240,000</div>	Moved by Ms. Hight - Seconded by Mr. D’Amico The Appropriations Committee recommends approval of this article.
<ul style="list-style-type: none"> • Replaces a 1995 International truck, which has surpassed its useful life expectancy of approximately 15-20 years. • No additional impact to tax rate. Funded from free cash. • Concur with Financial Planning Committee recommendation, Page 31, Annual Town Meeting Warrant. 		

Article	Purpose of Article	Committee Vote and Recommendation
★NOTE ALL PROPOSED BUDGET REQUESTS ARE WITHIN THE CONFINES OF PROPOSITION 2½ ★		
24	CIP: DPW – One-Ton Dump Truck with Plow <p style="text-align: right;">\$95,000</p>	Moved by Ms. Hight - Seconded by Mr. D’Amico The Appropriations Committee recommends approval of this article.
<ul style="list-style-type: none"> • Replaces a 2006 dump truck, which has surpassed its useful life expectancy of about 15 to 20 years. • The one-ton dump trucks are the most used equipment in the DPW fleet. • Funded from free cash - no additional impact to tax rate. • Concur with Financial Planning Committee recommendation, Page 31, Annual Town Meeting Warrant. 		
25	CIP: DPW – One-Ton Dump Truck with Chip Body and Plow <p style="text-align: right;">\$95,000</p>	Moved by Ms. Hight - Seconded by Mr. D’Amico The Appropriations Committee recommends approval of this article.
<ul style="list-style-type: none"> • Replacement of an existing 2000 one-ton cab and chassis truck with a chip body. • Funded from free cash – no additional impact to tax rate. • Concur with Financial Planning Committee recommendation, Page 31, Annual Town Meeting Warrant. 		
26	CIP: DPW - Chipper <p style="text-align: right;">\$65,000</p>	Moved by Ms. Hight - Seconded by Mr. D’Amico The Appropriations Committee recommends approval of this article.
<ul style="list-style-type: none"> • Replaces a 2009 Chipper. • Funded from free cash – no additional impact to tax rate. • Concur with Financial Planning Committee recommendation, Page 31, Annual Town Meeting Warrant. 		

Article	Purpose of Article	Committee Vote and Recommendation
★NOTE ALL PROPOSED BUDGET REQUESTS ARE WITHIN THE CONFINES OF PROPOSITION 2½★		
27	CIP: Sewer – DPW – Fisher Street Culvert Replacement Design <div style="text-align: right;">\$50,000</div>	Moved by Ms. Hight - Seconded by Mr. D'Amico The Appropriations Committee recommends approval of this article.
<ul style="list-style-type: none"> • Provides funds to design and create construction documents to replace the Fisher Street Culvert over Cold Harbor Brook. • Funded from free cash – no additional impact to tax rate. • Concur with Financial Planning Committee recommendation, Page 32, Annual Town Meeting Warrant. 		
28	CIP: DPW - Water – Crawford Street Slope Easements & Retaining Wall <div style="text-align: right;">\$200,000</div>	Moved by Ms. Hight - Seconded by Mr. D'Amico The Appropriations Committee recommends approval of this article.
<ul style="list-style-type: none"> • Funds the design and construction of new retaining wall to replace a compromised dry stone masonry wall. • Funded from Free Cash – no additional impact to tax rate. • Concur with Financial Planning Committee recommendation, Page 32, Annual Town Meeting Warrant. 		
29	CIP: DPW – Road Improvements and Maintenance <div style="text-align: right;">\$300,000</div>	Moved by Ms. Hight - Seconded by Mr. D'Amico The Appropriations Committee recommends approval of this article.
<ul style="list-style-type: none"> • Supplemental Funding for the Pavement Management Plan due to FY2018 reduction in State Chapter 90. • The Chapter 90 Program enacted in 1973 entitles Municipalities for reimbursement from Transportation Bond Issues of documented expenditures under the provisions of General Laws, Chapter 90, Section 34, Clause 2(a) on approved Capital Improvement Projects, such as: Highway Construction and Preservation and Improvement Projects that create or extend the life of Capital Facilities. • Chapter 90 funds were increased to approximately \$800,000 during FY2016; they were reduced to \$500,000 in FY2017 and are expected to remain at that level for FY2018. • Funded from Free Cash – No additional impact to tax rate. • Concur with Financial Planning Committee recommendation, Page 32, Annual Town Meeting Warrant. 		

Article	Purpose of Article	Committee Vote and Recommendation
★NOTE ALL PROPOSED BUDGET REQUESTS ARE WITHIN THE CONFINES OF PROPOSITION 2½★		
30	CIP: DPW - Sewer – Sewer Inspection Camera System <p style="text-align: right;">\$110,000</p>	Moved by Ms. Hight - Seconded by Mr. D’Amico The Appropriations Committee recommends approval of this article.
<ul style="list-style-type: none"> • To provide funds to purchase a sewer inspection and recorder system that can be used to inspect sewer mains before and after cleaning. • Funded from Sewer Enterprise Fund – no additional impact to tax rate. • Concur with Financial Planning Committee recommendation, Page 32, Annual Town Meeting Warrant. 		
31	CIP: DPW - Sewer – West Main Street Sewer Pump Station Improvements <p style="text-align: right;">\$400,000</p>	Moved by Ms. Hight - Seconded by Mr. D’Amico The Appropriations Committee recommends approval of this article.
<ul style="list-style-type: none"> • Built in 1996, this station now receives sewage from all restaurants in and around West Main Street as well as the assisted living facility and the Lincoln Street Sewer Pump Station. This is in addition to the original design flows and is now significantly undersized due to increased flows. The alarm/notification system and pumps are in need of upgrading to more efficient & effective systems. • Funded from Sewer Enterprise Fund – no additional impact to tax rate. • Concur with Financial Planning Committee recommendation, Page 32, Annual Town Meeting Warrant. 		
32	CIP: DPW - Water & Sewer – One-Ton Service Truck with Plow <p style="text-align: right;">\$100,000</p>	Moved by Ms. Hight - Seconded by Mr. D’Amico The Appropriations Committee recommends approval of this article.
<ul style="list-style-type: none"> • Replacement of a 2008 utility body truck with on-board fuel tank and crane. • Funded by Water Enterprise Free Cash and Sewer Enterprise Free Cash – no additional impact to tax rate. • Concur with Financial Planning Committee recommendation, Page 32, Annual Town Meeting Warrant. 		

Article	Purpose of Article	Committee Vote and Recommendation
★NOTE ALL PROPOSED BUDGET REQUESTS ARE WITHIN THE CONFINES OF PROPOSITION 2½★		
33	CIP: School Department – Proctor School Roof Repairs \$300,000	Moved by Ms. Hight - Seconded by Mr. D’Amico The Appropriations Committee recommends approval of this article.
<ul style="list-style-type: none"> Phase 1 of the repair and restoration of the Proctor School Roof project was complete in FY2016. This appropriation request is for the second phase of this project, which involves replacement of the 13,000 square feet of singled pitched roof with a metal roofing system carrying a warranty of 30 years. Funded from Free Cash – no additional impact to tax rate. Concur with Financial Planning Committee recommendation, Page 33, Annual Town Meeting Warrant. 		
34	FY2017 Water Meter Replacement & Billing System Debt Service \$500,000	Moved by Ms. Hight - Seconded by Mr. D’Amico The Appropriations Committee recommends approval of this article.
<ul style="list-style-type: none"> To pay down costs of the \$1,500,000 Water Meter Replacement & Billing System project by transferring funds from the current Water Enterprise Fund thereby reducing debt principal prior to permanent bonding. Does not authorize additional spending. 		
35-39	NO RECOMMENDATION REQUIRED FROM THE APPROPRIATIONS COMMITTEE	
<p>Articles 40-46 are Community Preservation (CPA) articles totaling \$663,300 in CPA allocations. Each article represents an allowable spending purpose under the Community Preservation Act enacted in 2000 and adopted by ballot vote in Northborough in November 2004 at a surcharge of 1.5%. The first \$100,000 of a residential property’s assessed value is exempt from the surcharge.</p>		
40	Community Preservation Fund – Bartlett Pond Treatment \$30,000	Moved by Ms. Hight - Seconded by Mr. D’Amico The Appropriations Committee recommends approval of this article.
41	Community Preservation Fund – Trails Committee \$30,000	Moved by Ms. Hight - Seconded by Mr. D’Amico The Appropriations Committee recommends approval of this article.

Article	Purpose of Article	Committee Vote and Recommendation
★NOTE ALL PROPOSED BUDGET REQUESTS ARE WITHIN THE CONFINES OF PROPOSITION 2½★		
42	Community Preservation Fund – Transfer to Northborough Affordable Housing Corp \$100,000	Moved by Ms. Hight - Seconded by Mr. D'Amico The Appropriations Committee recommends approval of this article.
43	Community Preservation Fund – Town Common \$377,400	Moved by Ms. Hight - Seconded by Mr. D'Amico The Appropriations Committee recommends approval of this article.
44	Community Preservation Fund – Green Street Debt Service \$45,900	Moved by Ms. Hight - Seconded by Mr. D'Amico The Appropriations Committee recommends approval of this article. <i>Note: This represents the final debt service payment associated with the purchase of the Green Street parcel.</i>
★Note: This represents the final debt service payment associated with the purchase of the Green Street parcel.★		
45	Community Preservation Fund – Historic Resources Reserve \$55,000	Moved by Ms. Hight - Seconded by Mr. D'Amico The Appropriations Committee recommends approval of this article.
46	Community Preservation Fund – CPA Administration \$25,000	Moved by Ms. Hight - Seconded by Mr. D'Amico The Appropriations Committee recommends approval of this article
47-54	NO RECOMMENDATION REQUIRED FROM THE APPROPRIATIONS COMMITTEE	
55	Community Preservation Fund – White Cliffs Mansion	No recommendation at this time. Additional information is required. It is anticipated that this article will be passed over.
56	Reports	