

2024 - 2025 RECYCLING COLLECTION CALENDAR

HOLIDAYS ARE OUTLINED IN BOLD GREEN FRAMES AND COLLECTION IS DELAYED ONE DAY DURING HOLIDAY WEEKS. RECYCLING IS COLLECTED EVERY OTHER WEEK.

S	M	TU	W	TH	F	S	S	M	TU	W	TH	F	S	S	M	TU	W	TH	F	S	S	M	TU	W	TH	F	S				
JULY 2024							AUGUST 2024							SEPTEMBER 2024							OCTOBER 2024										
A		1	2	3	4	5	6	A					1	2	3	B	1	2	3	4	5	6	7	B			1	2	3	4	5
B	7	8	9	10	11	12	13	B	4	5	6	7	8	9	10	A	8	9	10	11	12	13	14	A	6	7	8	9	10	11	12
A	14	15	16	17	18	19	20	A	11	12	13	14	15	16	17	B	15	16	17	18	19	20	21	B	13	14	15	16	17	18	19
B	21	22	23	24	25	26	27	B	18	19	20	21	22	23	24	A	22	23	24	25	26	27	28	A	20	21	22	23	24	25	26
A	28	29	30	31				A	25	26	27	28	29	30	31	B	29	30						B	27	28	29	30	31		
NOVEMBER 2024							DECEMBER 2024							JANUARY 2025							FEBRUARY 2025										
B					1	2	A	1	2	3	4	5	6	7	A				1	2	3	4	A							1	
A	3	4	5	6	7	8	9	B	8	9	10	11	12	13	14	B	5	6	7	8	9	10	11	B	2	3	4	5	6	7	8
B	10	11	12	13	14	15	16	A	15	16	17	18	19	20	21	A	12	13	14	15	16	17	18	A	9	10	11	12	13	14	15
A	17	18	19	20	21	22	23	B	22	23	24	25	26	27	28	B	19	20	21	22	23	24	25	B	16	17	18	19	20	21	22
B	24	25	26	27	28	29	30	A	29	30	31				A	26	27	28	29	30	31	A	23	24	25	26	27	28			
MARCH 2025							APRIL 2025							MAY 2025							JUNE 2025										
A						1	B			1	2	3	4	5	B					1	2	3	A	1	2	3	4	5	6	7	
B	2	3	4	5	6	7	8	A	6	7	8	9	10	11	12	A	4	5	6	7	8	9	10	B	8	9	10	11	12	13	14
A	9	10	11	12	13	14	15	B	13	14	15	16	17	18	19	B	11	12	13	14	15	16	17	A	15	16	17	18	19	20	21
B	16	17	18	19	20	21	22	A	20	21	22	23	24	25	26	A	18	19	20	21	22	23	24	B	22	23	24	25	26	27	28
A	23	24	25	26	27	28	29	B	27	28	29	30			B	25	26	27	28	29	30	31	A	29	30						
B	30	31																													

See "Street Listing with Recycling Day and Week" for "A" & "B" week info at www.town.northborough.ma.us (Trash & Recycling Tab)

RESIDENTS MUST PARTICIPATE IN THE PAY-AS-YOU-THROW PROGRAM IN ORDER TO RECEIVE RECYCLING COLLECTION.

RECYCLING AND/OR TRASH MUST BE PLACED AT CURBSIDE BY 7:00 AM TO GUARANTEE COLLECTION. Daily route times are subject to change. Therefore, your recycling and/or trash might not be collected if they are not at curbside by 7:00 am, and the Town's Trash/Recycling hauler will be UNDER NO OBLIGATION to make a return trip to pick them up before your next scheduled collection day.

 Metal Food and Beverage Cans <small>empty and rinse</small>	 Plastic Bottles, Jars, Jugs and Tubs <small>empty and replace cap</small>	 Glass Bottles and Jars <small>empty and rinse</small>	 Paper & Cardboard Mixed Paper, Newspaper, Magazines, Boxes <small>empty and flatten</small>
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NO!

 Do Not Bag Recyclables No Garbage	 No Plastic Bags or Plastic Wrap <small>(return to retail)</small>	 No Food or Liquid <small>(empty all containers)</small>	 No Clothing or Linens <small>(use donation programs)</small>	 No Tangles <small>(no hoses, wires, chains or electronics)</small>
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RecycleSmartMA.org

@RecycleSmartMA
 RecycleSmartMA
 Recycle-Smart-MA

MassDEP AN INITIATIVE OF THE MASSACHUSETTS DEPARTMENT OF ENVIRONMENTAL PROTECTION

Residents of Northborough:
 Purchase of the Designated Town Bags is **REQUIRED** for those wishing to utilize the Town Curbside Service.
 Bags are \$15/pkg and available at the following locations:

- Hannaford's, Route 20, Marlborough*
- Helen's Variety, 292 Main Street*
- Richdale Convenience, 5 West Main Street
- Family Farms, 369 West Main Street*
- Roche Bros., Bay State Commons, Westborough**
- Rocky's, Ace Hardware, 261 West Main Street*
- Stop & Shop, 32 Lyman Street, Westborough
- Wegman's, 9102 Shops Way

Questions regarding PAYT bags & stickers:

Solid Waste @ 508-504-8803 EXT 2
solidwaste@town.northborough.ma.us

*Also Sells Bulk Item Labels
 **Does Home Deliveries

Notice for Weather Delays

In the event trash collection is canceled during the week due to extreme weather conditions, please check the following sources for information:

Town News: www.town.northborough.ma.us

Charter Cable channels 191 & 192

Verizon Cable channels 30 & 31

NOTES TO RESIDENTS

E.L. Harvey & Sons of Westborough (MA) is the Town's collection contractor. If you have a trash/recycling issue please call Customer Service at 508-504-8803: Press #1 for Harvey or Press #2 for Town Hall Staff. You can also email us at: solidwaste@town.northborough.ma.us.

Trash/Recyclables must be out at curbside **BEFORE 7:00 AM**, otherwise they may not be taken.

Trash Must Be In TIED green Town PAYT bags or affixed with a BULK ITEM LABEL.

Large Pieces of Cardboard must be cut or folded, banded and tied with string/twine, and placed next to the recycling bin.

Leaves, Grass Clippings and Hedge Trimmings may be brought to the DPW garage, 190 Main Street, Monday - Friday, 8:00 am - 2:00 pm.

All Trash collected at curbside is taken to the Wheelabrator Millbury incineration facility and therefore must be burnable.

Recycling Residents **MUST** participate in the PAY-AS-YOU-THROW program in order to receive recycling collection. A minimum of 1 green town bag should be placed out along with recycling.

Textile Recycling is available at the following schools: Peaslee, Proctor, Zeh, Lincoln Street, Melican Middle School, and ARHS.

SOLID WASTE CONTACT INFORMATION

EMAIL: solidwaste@town.northborough.ma.us

PHONE: (508) 504-8803

Press #1 for E.L. Harvey Customer Service — Press #2 for Town Staff



Town of Northborough
63 Main Street
Northborough, MA 01532
508-504-8803 #2

COMPOST BINS —\$25
KITCHEN SCRAP BUCKETS—\$5
Public Works

PAYT TRASH BAGS
\$15 each/pkg of SM (10) or LG (5)

RECYCLING BINS

\$9 -16 gallon (small)
\$11- 22 gallon (large)
Lids for both bin sizes - \$5
In Public Works

**RESIDENTS MUST PARTICIPATE IN THE
PAYT PROGRAM IN ORDER TO RECEIVE
RECYCLING COLLECTION.**

PSRST STD
U.S. POSTAGE
PAID
WORCESTER, MA
PERMIT NO. 143
ECRWSS

2024 - 2025 Trash/Recycling Calendar & Information

30% POST-CONSUMER RECYCLED PAPER

ECRWSS
Residential Postal Customer

KEEP UPDATED WITH ALL TRASH & RECYCLING NEWS ON THE TOWN'S WEBSITE AT: www.town.northborough.ma.us

DISPOSAL OF LARGE OR BULKY ITEMS

TWO BURNABLE large/bulky items, each with a **\$10 BULK ITEM LABEL** affixed, can be placed at the curb with your weekly trash. Items such as furniture, (fabric, wood or plastic), including Recliners and Loveseats with recliners, ****Mattress or Box Springs** are NO LONGER ACCEPTABLE BULK ITEMS****, Wood or Carpeting, (rolled, tied in a bundle weighing less than 35 pounds, and not more than 4 feet by 2 feet), are acceptable as bulk items. Any bulk item that does not have a **\$10 BULK ITEM LABEL** affixed will not be taken. **Items that are difficult to break up**, but would fit in a large town bag if broken up, may be put out at curbside in one piece with a **large** town bag attached (tied around it or taped to it. Example items: a shovel, mop, curtain rod, broom, etc.)

Place sticker in zip-lock bag and pin to bulky item before 7 am. Stickers may come off fabric-covered items in damp weather.

Any item that is on the UNACCEPTABLE WASTE list below will NOT be taken, EVEN IF A BULK ITEM LABEL IS ATTACHED:

Acids, Agricultural Equipment, Ammunition, Animal Remains, All Appliances, Asbestos, Asphalt Shingles, Bathtubs, Bicycles, Biological Wastes, Box Springs, Cable, Caustics, Cesspool/Human Wastes, Chemicals, Computers & Parts, Exercise Equipment, Fiberglass, Firearms, Flammables, Grills, Hazardous Remains, Hot Water Heaters, Insecticides, Machinery, Lead Acid Batteries, Liquid Latex Paint, Liquid Waste, Marine Vessels, Mattresses, Mercury-containing Objects, Motor Vehicles & Parts, Oil Paint, Pathological Wastes, Pesticides, Petroleum Products, Poisons, Propane Tanks, Radioactive Materials, Recyclable Items, Hard Plastics (children's play structures), Sheet Rock, Sinks, Sleep Sofas, Wood Stoves, Televisions & Parts, Tires, Toilets, Trailers, Wall Board, Wire, and Wood (over 1'x4') and Yard Waste.

Note: Northborough residents performing minor construction projects on their own property can set out 2 bundles per week of construction debris with a bulk item label for each, provided each bundle is within size and weight limits (max 4 feet in length, 1 foot in diameter, under 40 pounds) and is burnable, acceptable waste. Construction or demolition by a private contractor requires a dumpster as part of the Building Permit process.

DISPOSAL OF UNACCEPTABLE WASTE

RECYCLESEARCH.COM

FLUORESCENT LIGHT BULBS, regular and compact, drop off at Rocky's Ace Hardware in Northborough & Lowe's in Westborough (Tubes up to 4-feet in length)

HOUSEHOLD HAZARDOUS WASTE

NEDT: 83 Gilmore Street, Sutton, MA; 866-769-1621; www.nedt.org
NORTHBOROUGH HAZARDOUS WASTE DAY: Held every Fall. See Town's website for updates: www.town.northborough.ma.us

LEAD ACID BATTERIES

Northeast Battery: 800-441-8824
Interstate Battery: 508-791-7904

MERCURY Drop-off at Town Hall includes thermostats and thermometers.

PROPANE TANKS Rocky's Ace Hardware, 261 West Main Street, 508-393-5428 or Walmart, 200 Otis Street, 508-393-4385

NON-BURNABLE BULK ITEMS Dumpster Divers Regional Recycling Center; 508-925-5245, www.thedumpsterdivers.com/recycling/

MATTRESS RECYCLING Green Mattress Recycling, 508-488-6867, pickup@greenmattress.com; The Dumpster Divers (see info above)

METAL RECYCLING

Frankenstein's Recycling (508) 831-7570 — Call between 9-12:30 pm
Veron Company, 112 Forest Street, Marlborough (508) 485-4884 — www.theveroncompany.com

COMPUTER RECYCLING

Staples: www.staples.com/stores/recycling

COMMUNITY SNAPSHOT

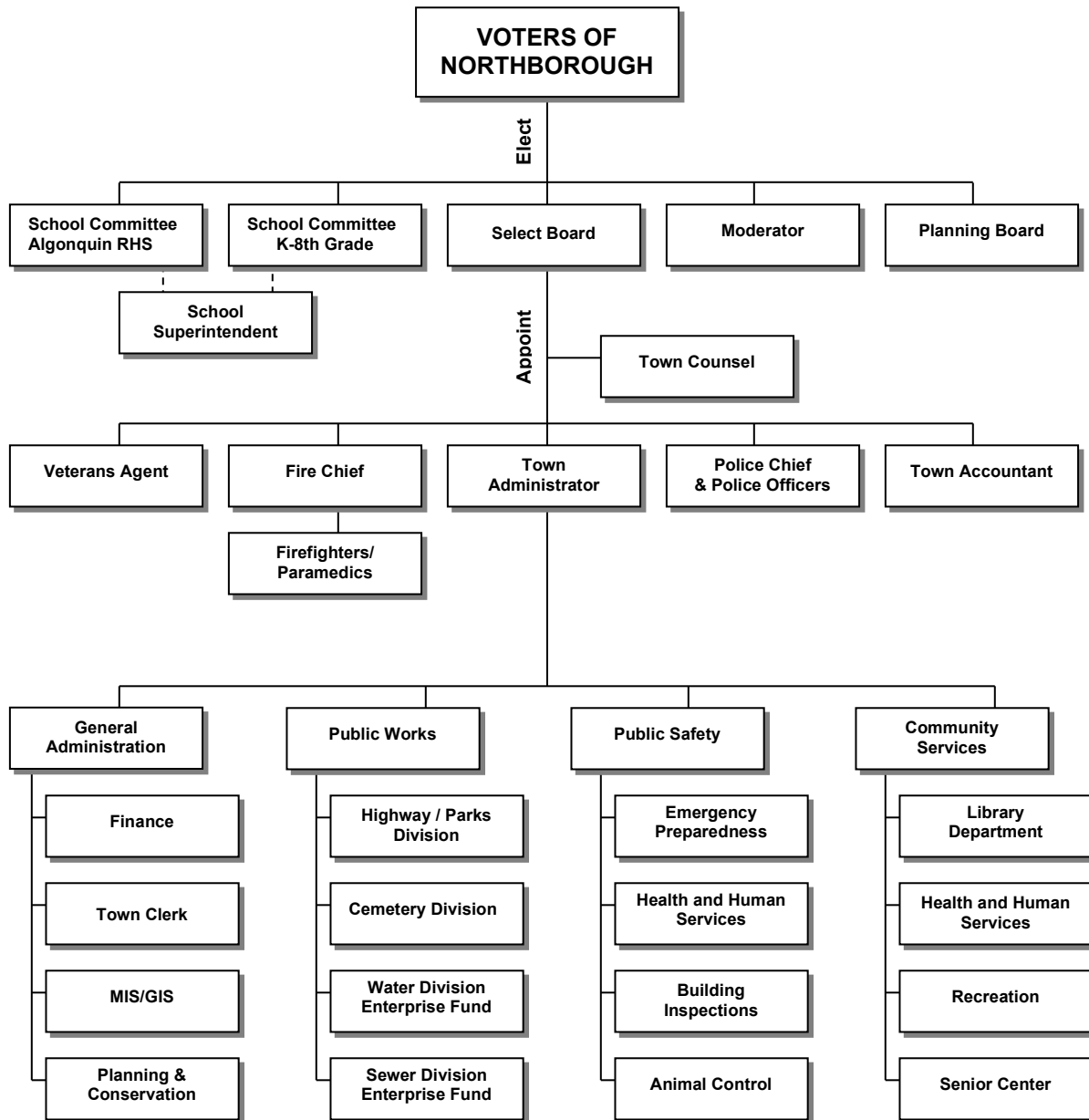
TOWN OF NORTHBOROUGH, MASSACHUSETTS



Select Board

*Mitch Cohen, Chair
Laura Ziton, Vice Chair
Julianne Hirsh
Lisa Maselli
Michael Tietjen*

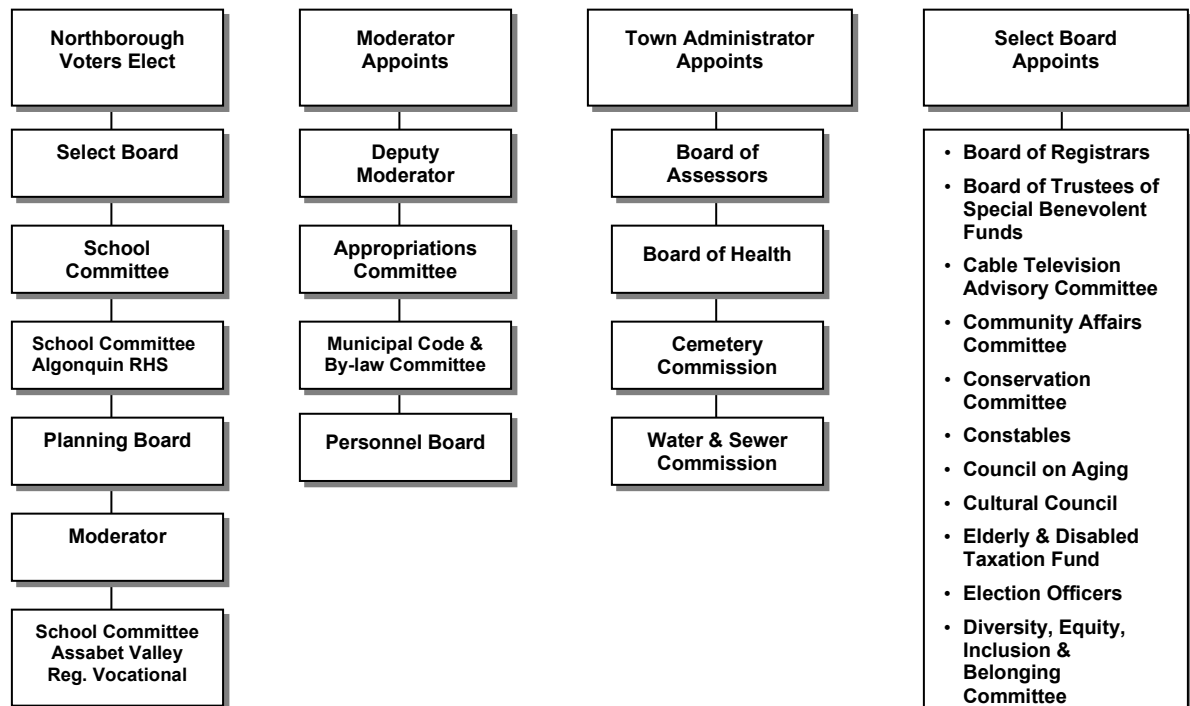
Town Organizational Chart



Personnel Appointing Authority

- Voters elect the Select Board, School Committees, Planning Board and Town Moderator.
- The Northborough K-8 School Committee and the Algonquin Regional High School Committee appoint the Superintendent.
- The Select Board appoint the Town Administrator, Fire Chief (Chief appoints firefighters/paramedics), Police Chief, Police Officers, Town Counsel, Town Accountant and Veterans Agent. The Select Board also appoint the Library Board of Trustees, which operates under their general administrative direction to appoint the Library Director and staff.
- The Town Administrator appoints all other Town Personnel and is responsible for overall budgeting and financial coordination between departments. In accordance with the Select Board's Department Reporting Policy 9-128-010, the day-to-day activities of the Police Chief, Fire Chief, Town Counsel, Town Accountant the Veterans Agent coordinate through the Town Administrator's Office.

Boards and Committees



Boards & Committees with Multiple Appointing Authorities

- **Financial Planning Committee:** The Financial Planning Committee consists of six members, three appointed by the Moderator, one by the Planning Board, one by the School Committee, and one by the Appropriations Committee for three-year terms.
- **Earthwork Board:** The Earthwork Board consists of five members, one each appointed by the Moderator, the Select Board, the Conservation Commission, the Zoning Board of Appeals, and the Planning Board for three-year terms.
- **Groundwater Advisory:** The Groundwater Advisory Committee consists of five members, one each appointed by the Planning Board, the Conservation Commission, the Board of Health, the Select Board, and the Water & Sewer Commission for indefinite terms.
- **Community Preservation Committee (CPC):** The CPC consists of nine members, one each from the Open Space Committee, the Conservation Committee, the Planning Board, the Parks & Recreation Commission, the Historical Commission, the Housing Authority, and three members appointed by the Select Board for three-year terms.
- **Open Space Committee:** The Open Space Committee consists of seven members, one each from the Planning Board, Conservation Commission, Parks & Recreation Commission, Select Board, and three members and two alternates appointed by the Select Board for three-year terms. The Trails Committee is a subcommittee of the Open Space Committee.
- **Housing Partnership:** The Housing Partnership Committee consists of nine members, one each from the Select Board, Planning Board, Housing Authority, Council on Aging and five members appointed by the Select Board, one of which must be a realtor, for three-year terms.
- **LEPC:** The Northborough Local Emergency Planning Committee is a committee established through the Federal Emergency Planning and Right-To-Know Act (EPCRA) of 1986. Local, State, and Federal members work together to formulate emergency planning for hazardous materials within Northborough, exercise the plan annually, maintain training for hazardous materials emergencies, and provide information on hazardous materials to the public. Membership includes: State and Local Elected Officials, Hospitals, Firefighters, Environmental Groups, Law Enforcement Personnel, News Media, Civil Defense Officials, Community Groups, Public Health Officials, Transportation Resources, and Hazardous Materials Facilities.
- **Various Ad Hoc Committees:** In addition to the Boards and Committees listed here, at any time there may also exist several ad hoc committees formed by various bodies to study specific issues such as Building Committees, Staffing Committee, Solid Waste Advisory Committee, etc.

- Board of Registrars
- Board of Trustees of Special Benevolent Funds
- Cable Television Advisory Committee
- Community Affairs Committee
- Conservation Committee
- Constables
- Council on Aging
- Cultural Council
- Elderly & Disabled Taxation Fund
- Election Officers
- Diversity, Equity, Inclusion & Belonging Committee
- Historic District Commission
- Housing Authority Representatives
- Industrial Development Commission
- Industrial Development Finance Authority
- Library Trustees
- Parks & Recreation Commission
- Recycling Committee
- Representative to Central MA Regional Planning Commission
- Scholarship Committee
- Youth Commission
- Zoning Board of Appeals

IN THE CENTER OF IT ALL NORTHBOROUGH, MASSACHUSETTS

OUR COMMUNITY

Incorporated: 1766

Land Area: 18.72 Sq. Miles

Public Roads: 92.7 Miles

County: Worcester

Bond Rating: AA1

2023 Population: 15,741

2021 Labor Force: 8,029

Form of Government:

Town Administrator

Five-member Select Board

Open Town Meeting

FY2024 Tax Rate per Thousand:
\$14.28

**2024 Average Single Family
Home Value:** \$624,468

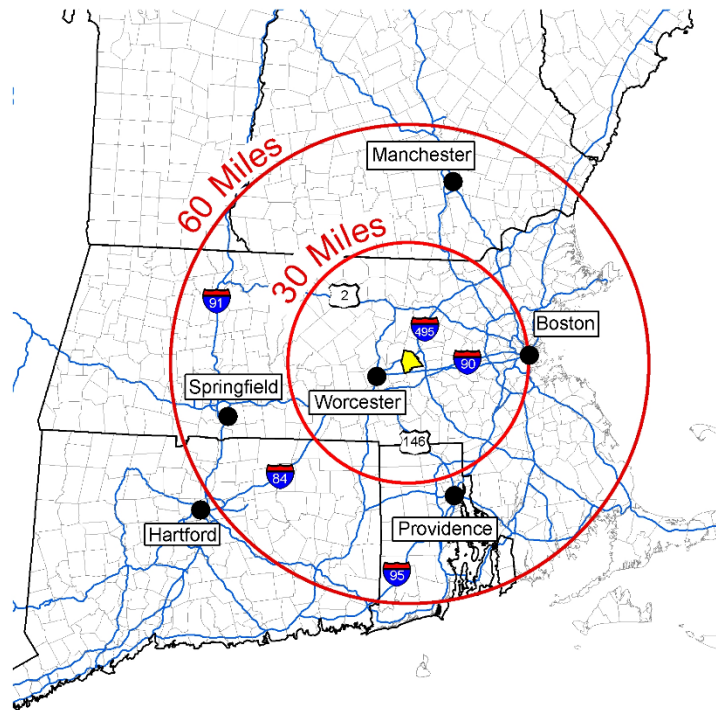
**2024 Average Single Family Tax
Bill:** \$8,917.40

**FY2024 Municipal Operating
Budget:** \$79,990,052

To find out more about
Northborough's municipal
services, please visit:

www.town.northborough.ma.us

Town Offices
63 Main Street
Northborough, MA 01532
Phone: (508) 393 – 5040
Fax: (508) 393 – 6996
townadmin@town.northborough.ma.us



The Town of Northborough is a suburban community which offers classic New England charm while providing access to educational opportunities, a mix of retail establishments and restaurants, a variety of housing options, and a stable and prospering business environment. These attributes make Northborough an attractive community in which to live, shop and work. Because Northborough is centrally located and in close proximity to I-495, I-290 and the Mass Pike I-90, it is a desirable area for travelers heading to Boston, New Hampshire, Rhode Island, and Connecticut.

Northborough provides a broad range of general government services including police and fire protection; water and sewer; public works; parks and recreation; a senior center; and a library.

Northborough's school system consists of the Northborough Public Schools, grades kindergarten through 8, and the Algonquin Regional High School, grades 9 – 12. Technical education at the high school level is provided through the Assabet Valley Regional Technical High School.

Discover Northborough: Stay Informed and Connected – Sign Up for Notifications Today!

The image shows a screenshot of the Northborough, Massachusetts website homepage. The header features the town logo, a language selection dropdown, a search bar, and a home icon. Navigation links include 'About', 'Departments', 'Boards & Committees', 'Residents', 'Business Info', 'How Do I?', and 'Northborough Power Choice'. A secondary row of links includes 'REPORT AN ISSUE' and 'CONTACT US'. The main content area has a background image of a stone bridge with several arches. Below the bridge are six circular icons: 'DOCUMENTS' (with a PDF icon), 'MESSAGE' (with a laptop icon), 'NOTIFY ME' (with a newspaper icon), 'ONLINE PAYMENTS' (with a hand holding a card icon), 'PERMIT CENTER' (with a building icon), and 'RECREATION' (with a group of people icon). A red arrow points from the 'Residents' link in the navigation bar to the 'NOTIFY ME' icon. Another red arrow points from the 'NOTIFY ME' icon to a red circle that highlights a news item in the 'Town News' section. The news item is titled 'Northborough PorchFest - A Free Community Event' and includes the date 'Sat June 22nd (2pm-6pm); (Rain Date June 23rd)'. To the right of the news items is a sidebar with various utility links: 'Northborough Remote Meetings', 'NCAT YouTube Channel', 'Property Record Cards', 'Schools', 'Employment Opportunities/HR', and 'Volunteer Opportunities'. A red arrow points from the 'Trash & Recycling' link in the sidebar to a 'Trash & Recycling "A" Week' banner. Below the banner is a 'COPE RED' logo and the text 'Emergency Notifications'. At the bottom of the sidebar, it says 'More info on back' with a yellow arrow pointing to the right.

Northborough
MASSACHUSETTS

Select Language

Search

Powered by Google Translate

REPORT AN ISSUE
CONTACT US

About

Departments

Boards & Committees

Residents

Business Info

How Do I?

Northborough Power Choice



DOCUMENTS



MESSAGE



NOTIFY ME



ONLINE PAYMENTS



PERMIT CENTER



RECREATION

Town News

Calendar

Agendas / Minutes

Trash & Recycling

Town Administrator's Corner



[Northborough PorchFest - A Free Community Event »](#)

Sat June 22nd (2pm-6pm); (Rain Date June 23rd)



[The Town of Northborough is Hiring »](#)

Apply Today!



Tim McInerney recently received the Credentialed Manager designation from the International City/County Management Association (ICMA) »

CONGRATULATIONS TIM McINERNEY



[Central Massachusetts Mosquito Control Project Personnel in our Community »](#)

In the area on the following dates in June 2024: **June 3, 10, 17, 24**



[Announcing a New Solid Waste Partnership »](#)

New Contractor July 1st 2024



[Bartlett Pond Invasive Plant Treatment Beginning Thursday, May 2, 2024 »](#)

Northborough Remote Meetings

NCAT YouTube Channel

Property Record Cards

Schools

Employment Opportunities/HR

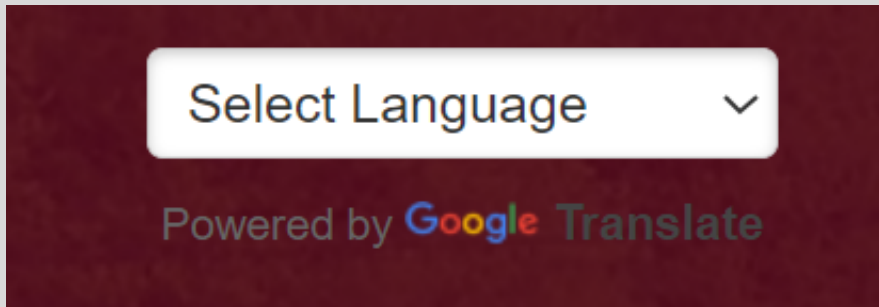
Volunteer Opportunities

Trash & Recycling
Week
Jun 2nd - Jun 8th
"A" Week

Emergency Notifications

COPE RED

More info on back



We are proud to announce that our website is now powered by Google Translate!



Town of Northborough



Stay Updated:
Sign Up for the Latest Town News



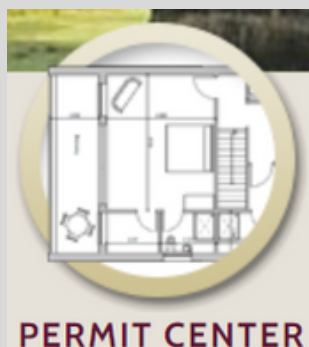
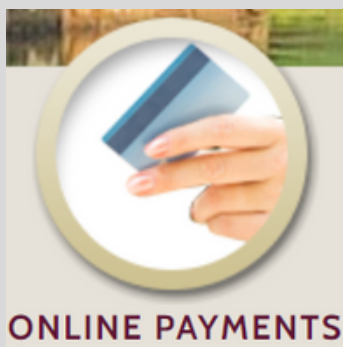
Town News



Stay Safe:
Sign Up for Code Red Alerts



Code Red



Pay Your Bills or Apply for a Permit Online – Efficient and Convenient!

Emergency Notifications



Sign Up Today to Enter our Raffle and Win 5 Bulk Item Stickers



The CodeRED program is an advanced emergency notification system designed to protect residents and communities during critical events. Using secure, cloud-based solutions, it identifies risks and streamlines communication for state and local governments, sending geo-targeted alerts via phone, SMS, and IPAWS.

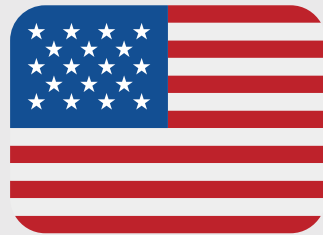
CodeRED enhances situational awareness, improves response times, and facilitates coordinated responses across agencies. CodeRED ensures effective and reliable emergency communication tailored to each community's needs.

www.town.northborough.ma.us

TOWN OF NORTHBOROUGH BOARDS & COMMITTEES



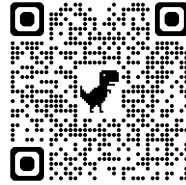
**APPLY TODAY TO
ENTER OUR RAFFLE
AND WIN 5 BULK
ITEM STICKERS**



VACANCIES:

Council on Aging
Community Affairs Committee
Cultural Council
Elderly Taxation Fund Committee
Historic District Commission

Library Trustees
Master Plan Implementation
Open Space Committee
Scholarship Committee
Youth Commission



TOWN OF NORTHBOROUGH

Overview of Our Boards, Committees, and Councils

Council on Aging (1 Vacancy)

The Council on Aging consists of nine members appointed by the Board of Selectmen for three-year terms. The purpose of the Council on Aging is to maintain or increase the quality of life for the mature citizens of the community.

This is done through support, advocacy, planning, coordination, and implementation of programs that bring mature citizens together for social, recreational, and educational purposes. They seek to educate the entire community and enlist its support and participation.

Community Affairs Committee (1 Vacancy)

The Community Affairs Committee consists of nine members appointed by the Board of Selectmen for three-year terms. The purpose of the Committee is to promote community life and publicity for the Town by holding functions such as social events, heritage days, parades, and other Town events for the enjoyment of the citizens.

Cultural Council (3 Vacancies)

The Northborough Cultural Council (NCC) was established to promote the arts and help develop cultural programs throughout the community by establishing funding priorities that aim to bring community-oriented arts, music, and humanities projects to Northborough.

Elderly & Disabled Taxation Fund Committee (1 Vacancy)

The Elderly & Disabled Taxation Fund Committee (EDTFC) consists of the Town Assessor and Town Treasurer/Collector and three members appointed by the Board of Selectmen for three-year terms. The Northborough Elderly & Disabled Taxation Fund (EDTF) is a local program to provide partial real estate tax relief to low-income elderly/disabled citizens. The EDTF assists needy citizens who do not qualify for, or who may be incompletely assisted by, other state and local tax relief measures.

Citizens established the EDTF at the April 2001 Town Meeting by voting to accept the provisions of Massachusetts General Law Chapter 60 Section 3D. The program is funded by "senior/disabled" check-off donations made by taxpayers with payment of their municipal tax bills, and by donations from local businesses and community groups. Program policy is defined and implemented by the committee. The committee conducts an annual award cycle, accepting applications from January through March and disbursing awards by June.

Historic District Commission (5 Vacancies)

The Historic District Commission consists of seven voting members and up to seven alternate members appointed by the Board of Selectmen for three-year terms. The Commission shall conduct research into places of historic value and shall seek to coordinate the activities of unofficial bodies organized for similar purposes.

The Commission may acquire by gift, purchase or otherwise artifacts, books, paintings, and other materials of historic value and shall provide a proper place for the storage and display of any such materials. The Commission may recommend the certification of places of interest as historical landmarks to the Town Meeting for the purpose of protecting and preserving such places. The Commission may acquire in the name of the Town by gift, purchase, grant, bequest, devise, lease or otherwise the fee or lesser interest in real or personal property of significant historical value and may manage the same. (MGL Ch. 40, Section 8D)

The Commission shall compile and maintain an inventory of the Town's historic assets; initiate and encourage activities to educate and to broaden community awareness of Northborough's historical heritage; work with individuals, public and private groups to promote preservation; encourage and support local historic districts; prostate, preservation information and guidance; maintain a close working relationship with the Northborough Historical Society; and solicit preservation funding from local, state and private agencies. Its mission is to identify, evaluate and preserve the historical heritage of the town of Northborough.

The Historic District Commission reviews any exterior changes that are proposed for houses located within the town's historic districts. Please refer to the guideline and application form below.

The Board of Library Trustees (1 Vacancy)

The Board of Library Trustees consists of nine members appointed by the Board of Selectmen for three-year terms. The Library Director is appointed by the Library Trustees and shall serve as an ex officio member of the Board. The Trustees have the responsibility for the care, superintendence, and management of the Northborough Free Library. The Town Administrator shall be responsible for carrying out the policies of the Board and may make policy recommendations to the Board.

The property, affairs, and business of the Library are managed by the Board of Trustees, who govern the library, establish its policies, organize its administration, determine its operation, authorize expenditure of funds, and otherwise manage its affairs.

The Mission of the Northborough Free Library is to provide its customers with a selection of printed, recorded, or electronic materials for all ages. Materials are purchased for recreation, independent learning, and vocational and educational support. In addition, the Library provides access to materials and information in other libraries or organizations, and from remote electronic databases. The Library also serves as a center of community activity, with programs for preschoolers to the elderly; a meeting place for civic, cultural, social, and other non-profit organizations; and a distribution point for local information.

Master Plan Implementation Committee (1 Vacancy)

On September 28, 2020, the Northborough Board of Selectmen established a Master Plan Implementation Committee with the following charge:

- Periodic evaluation of the plan to see if conditions change or new information becomes available that could affect the implementation schedule.
- Collaborate with other boards, committees, and departments to stay on track with the implementation schedule.
- Provide progress reports to the Board of Selectmen and Town Meeting, as appropriate.
- Help to deliver support for proposed actions to implement by keeping citizens actively engaged in planning and committed to the success of the Master Plan.
- Working with the Planning Board on zoning articles which forward the goals and recommendations.
- Continuing to work with boards, committees, departments, and residents on implementation tasks that require additional planning work.

Open Space Committee (1 Vacancy)

The Open Space Committee is a subcommittee of the Conservation Commission. It consists of ten members: one each from the Planning Board, Conservation Commission, Parks & Recreation Commission, Board of Selectmen, and the remaining six members are appointed by the Board of Selectmen for three-year terms.

The Open Space Committee is responsible for the identification and preparation of proposals for Town Meeting of properties to be acquired for open space and/or recreational use. The Open Space Committee also considers alternative methods for open space preservation, including but not limited to grants, donations, and conservation easements.

Scholarship Committee (2 Vacancies)

The Town of Northborough voted to accept a local option to create a voluntary "check-off" fund on the tax bills to establish the Scholarship Fund in May 1988. This aligns with Massachusetts General Laws Chapter 60, Section 3C.

The Northborough Scholarship Committee was established by the Board of Selectmen in 2001. It is currently comprised of six volunteer voting members, who are appointed to three-year terms by the Board of Selectmen. A representative from the school district is also invited to participate in a non-voting role.

The goal is to recognize high school senior students, who reside in Northborough, and provide them with some financial assistance for their post-secondary education.

Consideration is given to the student's academic standing, financial need, employment and community service experiences, school/extracurricular activities, and essay.

The Scholarship Fund does not receive any money from the town budget; it relies solely on the generosity of the community. The number of scholarships and the amount awarded is decided annually by the Committee based on available funds.

In 2023, a total of \$3,300 in scholarship funds was awarded. Thank you to all who contributed to make these awards possible. The recipients were James Benestad (St. John's High School), Julia Galas (Algonquin Regional High School), Gabriel Gomes

(Algonquin Regional High School), Marianna LoRusso (Algonquin Regional High School), Isabelle McNulty (Algonquin Regional High School), Muhammed Sall (Assabet Valley Regional Technical High School) and Allison Silva, (Algonquin Regional High School)

Youth Commission (3 Vacancies)

The Youth Commission consists of seven members appointed by the Select Board for three-year terms. The Commission shall investigate and conduct programs for the youth of the Town, and shall have the responsibility for the care, superintendence, and management of such programs.

The Town Administrator shall be responsible for carrying out the policies of the Commission and may make policy recommendations to the Commission. The Commission also evaluates community needs and advocates in developing and supporting resources for Northborough families.

The Commission shall be seen as a vehicle to carry out programs which may be designed or established to meet the opportunities, challenges and problems of the youth and their families of Northborough and in conjunction with any similar or related programs of any agency of the commonwealth or any agency of the federal government.

Members of the clergy in Northborough shall be honorary members of the Youth Commission and shall be entitled to all the privileges of the members except the right to vote. Associate members shall be elected by a majority vote of the members of the Youth Commission from those persons in the Town indicating their desire to be so associated. Associate members shall be entitled to all the privileges of members except the right to vote.

Appropriations Committee

The Appropriations Committee consists of six members appointed by the Town Moderator for three-year terms. Under the Town Charter and bylaws, the role of the Appropriations Committee is to advise Town Meeting regarding all Articles involving the appropriation or expenditure of money.

Immediately following the presentation of a monetary article at Town Meeting, the Committee must report to the Meeting its recommendation of approval or disapproval of such appropriation or expenditure, together with the reasons, therefore.

Board of Assessors

The Board of Assessors consists of three members appointed by the Town Administrator for three-year terms. The Board works under the general policy direction of the Board of Selectmen and the general administrative direction of the Town Administrator and is responsible to direction from the Department of Taxation.

The Board of Assessors shall annually make a fair cash valuation of all property, both real and personal, within the Town and shall have all of the powers and duties and obligations with regard to the preparation of commitment lists and the fixing of the annual tax rate, the abatement of taxes, the assessment of betterment fees and such matters that Boards of Assessors may have under the Constitution and laws of the Commonwealth, the Town Charter, Bylaws and the Code.

The Board of Assessors is responsible for the appraisal of real and personal properties to determine the fair value, the assessment of taxes and for assistance in administering the operation of the office. Duties also include sales verification, building permits and abatement reviews.

Board of Health

The Board of Health is dedicated to keeping the Town of Northborough a healthy and environmentally safe place to live. We strive to do this through the development and implementation of programs that seek to prevent the outbreak of infectious diseases and by controlling environmental health hazards.

Through the enforcement of State statutes and regulations regarding on-site sewerage treatment and disposal systems (Title V), restaurant sanitation and tobacco control we further endeavor to protect, preserve, and improve the health of our citizens.

Board of Trustees - Special Benevolent Funds

The Board of Trustees of Special Benevolent Funds consists of three members appointed by the Board of Selectmen for three-year terms, with the Family & Youth Services Director as Staff Liaison.

The Board shall work under the general direction of the Board of Selectmen and shall administer the funds according to the provisions of the will or grant under which the funds were established.

Cemetery Commission

The Cemetery Commission consists of three members appointed by the Town Administrator for three-year terms. The Commission is responsible for the care, superintendence, and management of all public burial grounds. The Town Administrator is responsible for carrying out the policies of the Commission and may make policy recommendations to the Commission.

Community Preservation Committee

Community Preservation Committee is responsible for the expenditures authorized by the adoption of the Community Preservation Act. The Committee evaluates community preservation needs, develops a long-range community preservation plan, and makes recommendations for the CPA Fund expenditures at Town Meeting.

The Community Preservation Committee consists of nine members, one each from the Open Space Committee, the Conservation Committee, the Planning Board, the Parks & Recreation Commission, the Historical Commission, the Housing Authority, and three members appointed by the Board of Selectmen for three-year terms. The Community Preservation Act (CPA) is a funding tool to assist communities with the protection and acquisition of open space, preservation of historic resources, and the creation of affordable housing.~ The CPA provides for local autonomy in deciding where and how funds will be spent. It is the responsibility of the Committee (CPC) to consult with Town departments and boards and community organizations; evaluate community preservation needs, develop a long-range community preservation plan; and make recommendations for CPA fund expenditures at Town Meeting.

Conservation Commission

The Conservation Commission consists of seven members appointed by the Board of Selectmen for three-year terms. The purpose of the Commission is to promote and develop the natural resources and to protect the water resources of the Town as provided for under MGL Ch. 40, Section 8C, as amended.

The Commission will conduct research into local land areas and develop a conservation and outdoor passive recreation plan to accomplish the purpose set forth. It will conduct broad educational programs, cooperate with elected and appointed boards and commissions of the Town, and with the State and Federal Department of Environmental Affairs with regard to natural resources regulations and other regulations imposed by law and shall perform other duties as may be imposed by law.

The Conservation Commission's charge is to protect the wetlands-related water resources and adjoining land areas in Northborough as mandated by the MA Wetlands Protection Act and the Northborough Wetlands Bylaw. This is achieved through a permitting process designed to minimize the impact of activities on wetland values, including public or private water supply, groundwater, flood control, erosion and sedimentation control, storm damage prevention, water pollution prevention, fisheries, freshwater shellfish, wildlife habitat, recreation, aesthetics, agriculture, and aquaculture values.

Activities proposed within 100 feet of any Resource Area are subject to review by the Commission. Resource Areas include freshwater wetlands, bordering vegetated wetlands, marshes, wet meadows, bogs, or swamps; any bank, beach, lake, river, pond, stream, or any land under said waters; any land subject to flooding or inundation by groundwater, surface flowage. Any project in any Riverfront Area (area within 200' of a perennial stream) is also subject to review by the Commission. The Commission will also adhere to the existing regulations of MGL C. 131, Section 40, the Wetlands Protection Act.

Design Review Committee

The Design Review Committee works to preserve historic land uses and structures and to promote architectural and ecological considerations for the betterment of the community. The design review process is intended to provide guidance to the proponent in the development of the site and design of the building.

Diversity, Equity, Inclusion & Belonging Committee

The Diversity, Equity, Inclusion & Belonging Committee shall serve in an advisory capacity to the board of selectmen, and shall have the following charge and responsibilities:

1. Create action plans for advancing the purposes and goals of the committee. This shall initially include involvement in the diversity, equity, inclusion and belonging strategic planning process as recommended during the committee initial term, and ultimately assist the administration with implementation of the completed strategic plan.
2. Recommend resolutions or policies for adoption.
3. Recommend programs, activities, events, and initiatives to promote diversity, inclusion, awareness, and anti-discrimination in the town.
4. Promote an understanding of the diverse cultures within the town and surrounding areas by working with governmental and non-governmental organizations through education,

organization of community events, conferences, public speaking programs, educational panels, celebrations, and other community actions.

Earthwork Board

The Earth Removal Board, created in 1971, was formed to implement the Earth Removal Bylaw which, at the time, was passed primarily to prevent soil stripping and the creation of unsafe and unsightly conditions in Town.

The Earth Removal Board consists of five members, one each appointed by the Moderator, the Board of Selectmen, the Conservation Commission, the Zoning Board of Appeals, and the Planning Board for three-year terms. The Earth Removal Board conducts hearings and issues permits for the removal of earth material from any land not in public use in accordance with Town Bylaws.

Financial Planning Committee

The Financial Planning Committee consists of six members, three appointed by the Moderator, one by the Planning Board, one by the School Committee, and one by the Appropriations Committee, for three-year terms.

The Financial Planning Committee serves in a research, study and advisory capacity to the Board of Selectmen, the Appropriations Committee and the Town Administrator on long-range and short-range financial planning matters and assists the Town Administrator in the development of a five-year capital improvement program as provided for in the Town Charter.

Municipal Code & By-Law Committee

The Municipal Code & Bylaw Committee consists of five members appointed by the Moderator for three-year terms. The Committee organizes the Municipal Code as to form, maintains the Code in current form, advises Town Meeting as to new bylaws, and annually reports recommendations for future legislation to the Board of Selectmen.

Parks & Recreation Commission

The Parks & Recreation Commission consists of five members appointed by the Board of Selectmen for three-year terms. The Commission is responsible for the care, superintendence and management of the public recreation programs and facilities and public parks and playgrounds under its control.

Personnel Board

The Personnel Board consists of six members appointed by the Moderator for three-year terms. The Board is responsible for the administration of the classification and compensation plans and exercises this responsibility through the Town Administrator according to the provisions of the Consolidated Personnel Bylaw for the Town of Northborough, as amended.

Recycling Commission

The Recycling Commission is responsible for proposing, supporting, and monitoring recycling projects in order to increase the percentage of items recycled and reduce the volume of recyclable items that are disposed of in the municipal solid waste. The

Commission consists of five members appointed by the Board of Selectmen for indefinite terms. The Commission may elect associate members.

Registrar Board

The Registrar Board consists of three members appointed by the Board of Selectmen to three-year terms. The Town Clerk is an ex officio member. The members of the Board of Registrars of Voters shall represent the two leading political parties, and in no case shall an appointment be made so as to cause the Board to have more than two members, including the Town Clerk, of the same political party.

The Board of Registrars of Voters supervises the qualification of persons to vote; certifies the names of voters on nomination papers and petition forms; and holds hearings and decides all disputes relating to these matters.

Traffic Safety Committee

Traffic Safety Committee Mission Statement: The mission of the Northborough Traffic Safety Committee is to improve livability, drivability, accessibility, and all forms of pedestrian and intermodal transportation in Northborough.

Trails Committee

Trails Committee works to develop and maintain a viable recreational trail system in Northborough on public and private property by utilizing volunteers from the community.

Water & Sewer Commission

The Water & Sewer Commission consists of three members appointed by the Town Administrator for three-year terms. The Commission is responsible for the care, superintendence, development and management of the Town's water supply and facilities and the Town's sewerage system.

Zoning Board of Appeals

The Zoning Board of Appeals consists of five members and two alternates appointed by the Board of Selectmen for three-year terms. The Board shall hear and decide all appeals of actions taken by the Building Inspector on matters which arise out of the enforcement of Town bylaws relating to the construction, reconstruction, demolition or repair of buildings and other structures within the Town.

The Board of Appeals shall also hear and decide all appeals of actions taken by the Planning Board and other town officers under the Zoning Ordinance and Subdivision Control Regulations.



TOWN OF NORTHBOROUGH

Administration
63 Main Street
Northborough, MA 01532-1994
(508) 393-5040 x1 Phone
www.town.northborough.ma.us

Application to Serve on a
Board, Committee or Commission (BCC)

NAME: _____ TEL: (C) _____

ADDRESS: _____ (H) _____

EMAIL: _____

*** Please note that your personal contact information above will be kept private ***

BCC DESIRED: _____

(If more than one, please complete one application for each Board or Committee desired)

Are you a Northborough resident? YES NO

How long have you lived in Northborough? _____

What interests you about this BCC?

How did you hear about the opening of this BCC? For example: town website, social media, friends, etc.

If this is not a new BCC, have you been able to watch or participate in any of its meetings or have you been able to reach out to any members to learn more about this BCC?

Do you have any ideas or goals for this BCC if you are appointed?

Do you have any volunteer experience? Please list any work you have done for the schools (public or private), sports programs (such as coaching, organizing, etc.), churches, other community groups, non-profits, or other town BCC's.

Please share your education, occupation, experience, knowledge, or any other special skills that may be relevant to this BCC. You can summarize below or submit a resume/curriculum vitae.

Are you familiar with the annual Town Meeting held on the 4th Monday in April? Have you been able to attend? (Note: You will still be considered and not disqualified if you do not regularly attend Town Meeting)

Please attach a letter of interest and any additional information you feel may be helpful while reviewing your application. Thank you for your interest in volunteering for the Town of Northborough.

I understand, if appointed, I will be required to abide by the provisions of Massachusetts General Laws, Chapter 268A - "*Conflict of Interest*" as provided by the Town Clerk.

Signature _____

Date _____

PLEASE RETURN COMPLETED APPLICATION TO:

**Angie Sowden, Select Board's Office
63 Main Street, Northborough, MA 01532
or by email to asowden@town.northborough.ma.us**

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****Applications will be maintained in the Select Boards's Office for 6 months from the date of receipt. Applications may be updated and resubmitted after the 6-month time period****

Once your application is received an interview will be scheduled with the Interview Subcommittee (two members of the Select Board). The full Select Board considers recommendations for appointment as made by the Interview Subcommittee.

FOR OFFICE USE ONLY

Date of Interview: _____

Time: _____