



APPROPRIATIONS COMMITTEE

MEETING MINUTES

63 Main Street
Selectmen's Meeting Room
October 11, 2023
5:00 PM

MEMBERS PRESENT: Richard Nieber
Janice Hight
George Brenckle
Scott Rogers
Robert D'Amico

MEMBERS ABSENT: Tim Kaelin

OTHERS PRESENT: Michael Gallagher, Interim Town Administrator

APPROVAL OF MINUTES – JUNE 27, 2023 MEETING

Mr. Rogers moved the Committee vote to approve the June 27, 2023 meeting minutes; Ms. Hight seconded the motion; the roll call vote was taken as follows:

Rogers	“aye”	D'Amico	“aye”
Brenckle	“aye”	Nieber	“abstain”
Hight	“aye”		

RESERVE FUND TRANSFERS

- Request to Transfer \$8,300 from the Reserve Fund Account to the Building Department Salary Account for augmented hours for the Assistant Building Inspector

Ms. Hight moved the Committee vote to approve the request to transfer \$8,300 from the Reserve Fund Account to the Building Department Salary Account for augmented hours for the Assistant Building Inspector as presented in the Interim Town Administrator's October 5, 2023 memo and the Building Inspector's October 5, 2023 memo; pursuant to Massachusetts General Law Chapter 40, Section 6; Mr. Brenckle seconded the motion; the roll call vote was taken as follows:

Rogers	“aye”	D'Amico	“aye”
Brenckle	“aye”	Nieber	“aye”
Hight	“aye”		

- Request to transfer \$10,000 from the Reserve Fund Account to the Town Hall Postage Account for under-budgeted postage meter charges

After discussion, Mr. Brenckle moved the Committee vote to deny the request to transfer \$10,000 from the Reserve Fund Account to the Town Hall Postage Account for under-budgeted postage meter charges as requested by the Interim Town Administrator, adding that if the Town is unable to find funds within their own resources, they can come back to the Committee to make the request again; Mr. D'Amico seconded the motion; the roll call vote was taken as follows:

Rogers	“aye”	D’Amico	“aye”
Brenckle	“aye”	Nieber	“aye”
Hight	“aye”		

OTHER BUSINESS

None.

ADJOURNMENT

Ms. Hight moved the Committee vote to adjourn; Mr. Rogers seconded the motion; the roll call vote was taken as follows:

Rogers	“aye”	D’Amico	“aye”
Brenckle	“aye”	Nieber	“aye”
Hight	“aye”		

Meeting adjourned at 6:00 p.m.

Respectfully submitted,

Michael Gallagher
Interim Town Administrator

Documents used during meeting:

1. October 11, 2023 Meeting Agenda
2. June 27, 2023 Meeting Minutes
3. October 5, 2023 Memorandum from Interim Town Administrator
4. October 5, 2023 Memorandum from Building Inspector
5. Munis budget printout sheets for: Reserve Fund, Building Department and Town Hall Accounts