

MINUTES

Town of Northborough Board of Assessors Minutes Zoom December 14, 2021

Type of meeting: Board of Assessors

RECEIVED

By Karen Wilber, Town Clerk's Office at 9:56 am, Jan 19, 2022

Attendees: Julie Brownlee, Bruce Morgan and Chris Reidy

Call to Order: 5:07pm

Roll call: Julie Brownlee—aye, Bruce Morgan—aye, Chris Reidy – aye

Chair Julie Brownlee opened the public meeting.

The Board reviews the meeting minutes of December 7, 2021. Bruce states that the details of executive session should be written up in a different set of minutes and voted on in executive session.

MOTION: Chris Reidy moves to approve the minutes as written. **SECONDED:** Bruce Morgan.

Roll Call Vote – **Chris Reidy – aye, Bruce Morgan – aye, Julie Brownlee – aye.**

The Board reviews MV excise abatements from December 10, 2021 totaling \$396.02.

MOTION: Chris Reidy moves to approve the MV excise abatements from December 10, 2021.

SECONDED: Bruce Morgan. Roll Call Vote – **Chris Reidy – aye, Bruce Morgan – aye, Julie Brownlee – aye.**

The Board reviews the FY2022 Actual Tax Warrants & Commitments for Real Estate, Personal Property, Special Assessments and Community Preservation Act bills. Bruce asks to view warrants and commitments, so all documents are scanned and forwarded for review. Bruce asks if all items are on one warrant or if they are separate. Julie Brownlee explains that there is a separate warrant for real estate, a separate warrant for personal property and a separate warrant that covers CPA, betterments, and liens. She states that for the commitments there is one commitment for personal property and separate commitment that covers everything else (real estate, CPA, betterments, and liens).

Board reviews the Real Estate Warrant for FY22 Actual Q3 & Q4 tax bills in the total amount of \$53,901,136.17.

MOTION: Chris Reidy moves to approve the warrant for FY22 Actual Real Estate bills.

SECONDED: Bruce Morgan. Roll Call Vote – **Chris Reidy – aye, Bruce Morgan – aye, Julie Brownlee – aye.**

Board reviews the Personal Property Warrant for FY22 Actual Q3 & Q4 tax bills in the total amount of \$1,828,082.45.

MOTION: Chris Reidy moves to approve the warrant for FY22 Actual Personal Property bills.

SECONDED: Bruce Morgan. Roll Call Vote – **Chris Reidy – aye, Bruce Morgan – aye, Julie Brownlee – aye.**

Board reviews the CPA, Betterments and Special Assessments for FY22 Actual Q3 & Q4 tax bills totaling \$869,130.75.

MOTION: Chris Reidy moves to approve the warrant for FY22 CPA, Betterments and Special Assessments.

SECONDED: Bruce Morgan. Roll Call Vote – **Chris Reidy – aye, Bruce Morgan – aye, Julie Brownlee – aye.**

Board reviews an Uncollectible abatement reversal in the amount of \$404.46 as the original abatement was done in error.

MOTION: Chris Reidy moves to approve the Uncollectible abatement reversal in the amount of \$404.46.

SECONDED: Bruce Morgan. Roll Call Vote – **Chris Reidy – aye, Bruce Morgan – aye, Julie Brownlee – aye.**

Board reviews a bill adjustment done to correct interest on a betterment, which reinstated a total of \$72.00 of betterment interest for the property. **MOTION:** Chris Reidy moves to approve the bill adjustment in the amount of \$72.00.

SECONDED: Bruce Morgan. Roll Call Vote – **Chris Reidy – aye, Bruce Morgan – aye, Julie Brownlee – aye.**

ADJOURNMENT: Motion to adjourn: Chris Reidy at 6:39 pm. **SECONDED:** Bruce Morgan.

Roll Call Vote – **Chris Reidy – aye, Bruce Morgan – aye, Julie Brownlee – aye.**

Respectfully Submitted, Assessor Assistant Tiffany Peters