



TOWN OF NORTHBOROUGH Building Department
 Town Hall Offices • 63 Main Street • Northborough, MA 01532 • 508-393-5010 • Fax 508-393-3130

BUILDING/ZONING COMPLAINT FORM

Address of the complaint: _____ Northborough, MA 01532

Date of Complaint: _____ Type of complaint: ZONING BUILDING OTHER

Please list your complaint below. Parties seeking enforcement are advised (by State Appeals Court) to state with clarity every provision or ordinance of the by-law upon which the request is founded and the alleged facts of each violation. Photographs are helpful.

COMPLAINANT INFORMATION. COMPLAINTS WILL NOT BE INVESTIGATED UNLESS THIS SECTION IS COMPLETE. THIS COMPLAINT IS A PUBLIC DOCUMENT.

Complainant Name: _____ Ph #: _____ Email _____

Address _____ Signature _____

For Official Use Only

Map & Parcel Number: _____ Property Zoning District: _____ Flood, wetlands _____

Groundwater Protection Overlay District: Area 1 _____ Area 2 _____ Area 3 _____ N/A _____

Lot Area Required _____ Have _____ Street Frontage Required _____ Have _____

Setbacks Required _____ Have _____ Bylaw Citation for Proposed Use: _____

Comments: _____

Is the proposed use allowed in the Zoning District: Yes _____ By PB _____ By ZBA _____ No _____

Does the use require a GPOD Special Permit: Yes _____ No _____ N/A _____ Conservation required: Yes _____ No _____

Special permit required: Yes _____ No _____ N/A _____ Special Permit w/ Site Plan Approval: Yes _____ No _____

Earthwork permit required: Yes _____ No _____ Design Review required(7-03-060): Yes _____ No _____

Minor Site Plan Approval required: Yes _____ No _____ Historical/Scenic/Stone Wall required: Yes _____ No _____

Violation citation required? Yes _____ NO _____

Robert J. Frederico, CBO
 Building Inspector/Zoning Enforcement Officer

DATE

This request is a public record and is accessible with a request for public documents. This form does not guarantee an action by the Town of Northborough against the subject of the complaint. Complainant shall be notified, in writing, within 14 days of complaint if 'no violations are cited', stating the reasons for non-action. Complainant may not receive a copy of violation if issued. All enforcement actions are available for appeal through the appropriate zoning or building appeals process. Anonymous complaints will not be investigated.