

Northborough Community Affairs Committee Meeting Minutes

Wednesday,
December 15, 2021

Attendees: Suzanne Cieslica, Rebecca Mihopoulos, Pamela Markey, Jessica Hey, Lisa Smith, Beth Paine and Jennifer Kenny

Call to order @ 7:15PM

Opening Remarks

- *Roll call*

Minutes

- *Reviewed and approved minutes*

Financial Report

- *Donations: Diane Cournoyer-\$100
Dr. Stein-\$200
Lorna Helms-\$200*
- *Expenses: Suzy-\$200(Pizza for Tree Lighting)*
- *Ending Balance: \$9,660.88*
- *Reviewed and approved Financial Report by all attendees*

Tree Lighting

- *Reviewed the event with the attending members*
- *Planning to start at 430pm and end at 530pm next year*
- *Thought the set up was great-tables on the sidewalks*
- *Would like to have high school volunteers back again, have check in table next year*
- *Menorah lighting was a success*
- *Discussed limiting the amount of chorus'-one adult chorus and Zeh school chorus to close the lighting*
- *Next year plan to have kids arrive 30 minutes prior to performing, maybe send out flyer in school for participants*
- *Plan to collect phone numbers of all event participants to better communication*
- *Discussed food and beverages*
 - had 40 pizzas, 20 donated by NHOP, 20 purchased, 100 next year
 - had 250 cookies, maybe 500 for next year
 - add another snack to the menu, thinking of asking Dunkin Donuts
 - 3 containers of cocoa, will need more cups and lids

- *Made approximately 200 bells*

Light up the Town

- *Had 49 participating households*
- *Planning to split up donations in to 3 separate baskets*

Kindness Day/Weekend

- *Planning on recognizing from February 11-13th, Kickoff Kindness on the Common(ask DPW for permission to use town common)
 - display tea lights in bags
 - have a table with coffee*
- *Promote and encourage kindness throughout the community*
- *Discussed creating a “tag line”*
- *Plan to involve non-profits in town-activities or events promoting kindness*
- *Create a list of suggested activities-card making at senior center, kindness books at library, coffee with a cop, take a note, leave a note, get schools involved*
- *Possibly have a volunteer board*

Misc.

- *Members-Liz Bedard retired, in need of one new member*

Motion to Close

Meeting adjourned @ 8:25pm Next meeting January 19, 2022