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By Karen Wilber at 3:05 pm, Oct 25, 2022



Northborough Community Affairs Committee

Meeting Minutes

Wednesday, September 21, 2022

Attendees: Suzanne Cieslica, Rebecca Mihopoulos, Pamela Markey, Jessica Hey, and Shehla Eledroos

Guest: Jen Martin

Call to order @ 7:05PM

Opening Remarks

- Roll Call
- Approval of Minutes

Financial Report

- Expenses-Face Escape(x)-\$1050
Playing Dead-\$1000
Cold Chocolate-\$900
Way up South-\$800
Cold Spring Harbor-\$1000
Stomp and Holler-\$900
Pamela Markey(Cold Chocolate dinner-\$32.85
Total expenses: \$5,682
- General Fund-\$500
- Ending balance-\$7,867.46

Members

- In need of TWO more members

Summer Concert Series

- Considering having sponsors sponsor an individual concert rather than the entire series
- Will work on revamping/simplifying our sponsorship agreement
- Enjoyed all the bands and will start considering new groups to join next years series
- Planning to create a band agreement prior to signing contract
- Would like to have bands on Sundays only next year
- Plan to start booking food truck by February to ensure availability

Jack O'Lantern Stroll

- Creating sign up genius to participate
- Plan to setup in front of common rather than back

- *Looking to turn drop off into an event-offer candy, donuts, coffee/hot chocolate*
- *Ask schools to advertise*
- *Consider naming the pumpkin(s)*
- *Rather than asking local businesses for donations the committee will create buckets or baskets for the top 3 winners. They will be filled with candy, gift cards, crafts, flashlights, etc. Some gift cards may include Sawyers, Apex, Launch, Trombettas*

Menorah Lighting/Tree Lighting

- *Tree lighting will be December 3rd, aiming for December 19th for Menorah lighting*
- *Thinking to incorporate Diwali celebration*

Meeting adjourned 8:02pm-Next meeting October 19, 2022 @ 7pm