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TOWN OF NORTHBOROUGH Community Preservation Committee

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Approved April 21, 2022

Community Preservation Committee

Zoom Meeting Minutes

February 10, 2022

Members (Remotely): John Campbell (Chairman), Andy Clark, Leslie Harrison, Andy Dowd, Millie Milton, Todd Helwig, Jeff Leland, Peter Martin, Sean Durkin

Members Absent: None

Others (Remotely): Michael Duchesneau, Scott Charpentier, Rick Leif, Lynn Trombley, Rita Osborne

Chair John Campbell opened the remote meeting at 7:05 p.m. and made the announcement that the open meeting of the Northborough Community Preservation Committee is being conducted remotely consistent with Governor Baker's Executive Order of June 16, 2021, An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency. All members of the CPC are allowed and encouraged to participate remotely. This Order allows the CPC to meet entirely remotely so long as reasonable public access is afforded so that the public can follow along the deliberations of the meeting. The public is encouraged to follow along using the posted agenda unless the Chair notes otherwise. Members of the public who wish to view the live stream of this meeting can do so by going to Northborough remote meetings on YouTube via the link listed on the agenda. Ensuring public access does not ensure public participation unless such participation is required by law. This meeting will feature public comment. The process was explained.

Member Roll Call: Millie Milton, Leslie Harrison, Jeff Leland, Sean Durkin, Peter Martin-aye, Andy Clark, Andy Dowd, Todd Helwig, John Campbell.

Mr. Campbell briefly gave a Review of Available Funds: FY23 Revenue + Reserves, the Criteria for Evaluating Applications (Eligibility for CPA, Community Support, Urgency, Affordability), and New Criteria to be Considered (Contribution to Master Plan Goals).

Presentations were heard at two prior meetings; the Committee tonight deliberated to choose which applications would move forward. The total requests amount to \$1,755,403; the total resources available are \$1,534,334.

Recommendations for Town Meeting RE: FY2023 CPA Applications:

White Cliffs Bond – Mr. Clark made a motion to fund \$185,800.00 for the White Cliffs Bond from New Revenue; Mr. Leland seconded; roll call vote: Milton-aye; Harrison-aye; Leland-aye; Durkin-aye; Martin-aye; Clark-aye; Dowd-aye; Helwig-aye; Campbell-aye; motion approved.

Administrative Fund – Mr. Helwig made a motion to approve \$37,500.00 for the Administrative Fund; Mr. Clark seconded; roll call vote: Milton-aye; Harrison-aye; Leland-aye; Durkin-aye; Martin-aye; Clark-aye; Dowd-aye; Helwig-aye; Campbell-aye; motion approved.

Housing Authority Creation of Eight Senior Rental Units (\$1,440,000) and Northborough Affordable Housing Corporation (\$623,178 transfer of existing funds to Housing Authority project) – The original request of \$1,440,000.00 has been reduced by \$623,178.28 from NAHC and \$100,000.00 from Town Commitment, leaving the net amount needed \$716,821.72. After hearing and addressing public comment, Mr. Clark made a motion to allocate \$127,863.00 from Affordable Housing Reserves; \$230,547.86 from New Revenue and \$358,410.86 from Unreserved for the construction of affordable housing; Mr. Dowd seconded; roll call vote: Milton-aye; Harrison-aye; Leland-aye; Durkin-aye; Martin-aye; Clark-aye; Dowd-aye; Helwig-aye; Campbell-aye; motion approved.

Brigham Street Burial Ground Beautification (\$137,500.00) – Ms. Harrison made a motion to approve \$5,821.00 from Historic Reserves and the balance of \$131,679.00 from New Revenue; Mr. Martin seconded; roll call vote: Milton-aye; Harrison-aye; Leland-aye; Durkin-aye; Martin-aye; Clark-aye; Dowd-aye; Helwig-aye; Campbell-aye; motion approved.

Howard Street Cemetery Signage for Kizer Section (\$5,124.00) – Mr. Clark abstained from voting on this application. Ms. Milton made a motion to approve \$5,124.00 from New Revenue for Kizer signage; Ms. Harrison seconded; roll call vote: Milton-aye; Harrison-aye; Leland-aye; Durkin-aye; Martin-no; Dowd-aye; Helwig-no; Campbell-aye; voted 6-2-1; motion approved.

Conservation Fund (\$400,000.00) – Mr. Martin made a motion to decline to voting on it this year; Ms. Harrison seconded; roll call vote: Milton-aye; Harrison-aye; Leland-aye; Durkin-aye; Martin-aye; Clark-aye; Dowd-aye; Helwig-aye; Campbell-aye; motion approved.

Historical Society Shutter Restoration (\$55,000.00) – Ms. Harrison made a motion to support the Shutter Restoration up to \$55,000.00 from New Revenue; Mr. Martin seconded; roll call vote: Milton-aye; Harrison-aye; Leland-aye; Durkin-aye; Martin-aye; Clark-aye; Dowd-aye; Helwig-aye; Campbell-aye; motion approved.

Assabet Park Fencing (\$20,000.00) – Mr. Leland made a motion to approve \$20,000.00 from New Revenue for Assabet Park Fencing; Ms. Milton seconded; roll call vote: Milton-aye; Harrison-aye; Leland-aye; Durkin-aye; Martin-aye; Clark-aye; Dowd-aye; Helwig-aye; Campbell-aye; motion approved.

Design and Project Management for Dog Park (\$35,500.00) – Mr. Clark made a motion to approve \$35,500.00 from Unreserved for the Design and Project Management for a Dog Park; Ms. Milton seconded; roll call vote: Milton-aye; Harrison-aye; Leland-aye; Durkin-aye; Martin-aye; Clark-aye; Dowd-aye; Helwig-aye; Campbell-aye; motion approved.

Design of ADA Accessible Trail at Senior Center (\$28,500.00) – Mr. Dowd made a motion to approve \$28,500.00 from New Revenue for the Design of an ADA Accessible Trail; Mr. Leland seconded; roll call vote: Milton-aye; Harrison-aye; Leland-aye; Durkin-aye; Martin-aye; Clark-aye; Dowd-aye; Helwig-aye; Campbell-aye; motion approved.

Preliminary Design for Pedestrian Access on Aqueduct Bridge (\$133,658.00) – Ms. Milton made a motion to approve \$55,849.14 from New Revenue; \$813.00 from Open Space; and \$76,995.86 from Unreserved for the Preliminary Design for Pedestrian Access on Aqueduct Bridge; Mr. Clark seconded; roll call vote: Milton-aye; Harrison-aye; Leland-aye; Durkin-aye; Martin-aye; Clark-aye; Dowd-aye; Helwig-aye; Campbell-aye; motion approved.

Additional Discussion -- Housing Authority Creation of Eight Senior Rental Units (\$1,440,000) and Northborough Affordable Housing Corporation (\$623,178 transfer of existing funds to Housing Authority project) – The funds available for this project were reviewed, and it was determined that in consideration of the contribution of existing reserves and NAHC funds, the amount of \$127,863 in the affordable housing reserve had been doubled counted in error. Therefore, Mr. Clark made a motion to amend his previous motion on the construction of affordable senior housing and the total of \$844,684.72 to come from \$230,547.86 out of New Revenue; \$127,863.00 out of Affordable Housing Reserves; and \$486,273.86 out of Unreserved; Mr. Leland seconded; roll call vote: Milton-aye; Harrison-aye; Leland-aye; Durkin-aye; Martin-aye; Clark-aye; Dowd-aye; Helwig-aye; Campbell-aye; motion approved.

Mr. Leland made a motion to authorize NAHC money previously approved at 2015, 2016, 2017, 2018, 2019 town meetings in total of \$470,000.00 to be used for the affordable housing project; Mr. Dowd seconded; roll call vote: Milton-aye; Harrison-aye; Leland-aye; Durkin-aye; Martin-aye; Clark-aye; Dowd-aye; Helwig-aye; Campbell-aye; motion approved.

Old/New Business:

Consideration of Minutes (1.27.22) – Ms. Milton made a motion to approve the 1/27/2022 Minutes as amended; Mr. Clark seconded; roll call vote: Milton-aye; Harrison-aye; Leland-aye; Durkin-aye; Martin-abstained; Clark-aye; Dowd-aye; Helwig-aye; Campbell-aye; motion approved.

Mr. Clark made a motion to close the public hearing and adjourn the meeting; Ms. Harrison seconded; roll call vote: Milton-aye; Harrison-aye; Leland-aye; Durkin-aye; Martin-aye; Clark-aye; Dowd-aye; Helwig-aye; Campbell-aye; motion approved.

The meeting was adjourned at 9:41 p.m.

Respectfully submitted,

Melanie Rich
Recording Secretary