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By Karen Wilber, Town Clerk's Office at 8:31 am, Aug 17, 2021



Northborough Cultural Council

63 Main Street / Town Hall
Northborough, MA 01532

Northborough Cultural Council Meeting Minutes

Meeting Date: Thursday, March 11, 2021

Time: 6:30pm to 8:00pm

Place: Zoom Meeting Event

In attendance: Terry Underwood, Bich Nguyen, Craig Cox, Lesley Shore, Lori Pandit

Absent: Suzanne Cox, Selvi Oyola

Guest: n/a

Moderator: John Sabatini

Meeting Start: 6:33pm

To View or Listen:

Live stream of this meeting may do so by going to "Northborough Remote Meetings" on YouTube via the following link: https://www.youtube.com/channel/UCRdBrw3HeEAMB_KFKasrgXA

About Remote Meetings:

- *This Open Meeting of Northborough Cultural Council is being conducted remotely consistent with Governor Baker's Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of the "COVID-19 Virus."*
- *In order to mitigate the transmission of the COVID-19 Virus, the Town of Northborough has been advised and directed by the Commonwealth to suspend public gatherings, and as such, the Governor's Order suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible physical location.*
- *All members of the Northborough Cultural Council are allowed and encouraged to participate remotely.*
- *The Order allows Northborough Cultural Council to meet entirely remotely so long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting.*
- *The public is encouraged to follow along using the posted agenda, unless the Chair notes otherwise.*
- *Ensuring public access does not ensure public participation unless such participation is required by law. This meeting will not be featuring public comments.*

AGENDA:

- *Approval of Minutes from 2/25/21*

- *Motion: Craig Cox*
- *Second: Bich Nguyen*
- *Approval: All*

- *Treasurer's Report*
 - *No new requests for reimbursement*
 - *No other expenses*

- *Set next Committee Meeting date*
 - *Mar 11 @6:30pm*
 - *Mar 25 @6:30pm*

- *Grantee Reception planning*
 1. *All council members have sent out the grant acceptance letters*
 2. *Not all of us have received a reply from the grantees but we were also not expecting for them to RSVP to us directly. If they were planning to attend, they need to RSVP to the Google Doc.*
 - *Call all your grantees by Monday 3/15; double check if they RSVP'd yet before calling. Selvi to send the list of RSVP attendees as a spreadsheet to all of us by Sunday.*
 3. *Panelists vs. Attendees*
 - *Dignitaries can be attendees in case they need to leave early. They are let into the waiting room and come on at their allotted time (like an interview).*
 4. *We will need to draft a set of directions for attendees to follow*
 - *If they are not attending and someone else is attending for them, tell us who*
 - *Need their First & Last Name on the Zoom for Jim DiGiulio to identify*
 - *Provide agenda to Jim so he can tell who is up first, second etc.*
 5. *Terry to ask Diane for another day/link to do dry run. Monday is good. Tues – Thurs is very busy.*
 6. *Showing videos – same as screen share. Either we do it or we ask Jim to. Work on this during dress rehearsal with Jim.*
 7. *Terry will check with Diane about separate Webinar Link for the Panelists*
 8. *Selvi to provide list of those who have RSVP'd by Sunday to everyone. Lesley will add additional names (i.e. Luis, dignitaries)*
 9. *PowerPoint – to be discussed at different meeting*
 10. *MC: Terry volunteered*
 11. *Terry will ask Julianne to speak*
 12. *Agenda – to be discussed at different meeting*

- *Other business as it comes in front of the board*
 - *Community Advocate is just getting around to posting our article on Virtual CultureFest (VCF)*
 - *We need nice quality pictures of the LOVE Northborough statue for future press usage*
 - *Our 2021 Grant article press release has been submitted to Community Advocate, WickedLocal and Northborough Guide. Bich will submit to the Community Initiative-Mass Cultural FB site as she noticed other LCCs were announcing their 2021 grants.*

- *The MCC reported yesterday that Cultural Organizations have lost \$588.3M in revenues, \$30.4M in lost income, and 30K cultural jobs impacted statewide.*

Meeting ended: 7:30pm

- *Motion: Craig Cox*
- *Second: Lesley Shore*
- *Approval: All*