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By Karen Wilber at 10:53 am, Jul 11, 2022



Northborough Cultural Council

63 Main Street / Town Hall

Northborough, MA 01532

Northborough Cultural Council Meeting Minutes

Meeting Date: Friday, June 3, 2022

Time: 6:00pm

Place: Northborough Town Hall, Conference Room C

In attendance: Jeanine Vitale, Suzanne Cox, Terry Underwood, Bich Nguyen

Absent: Craig Cox, Lori Pandit

Guest: Julie Schwingbeck

Meeting Start: 6:20pm

MINUTES:

1. Approval of Minutes – 5/19/22

- *Motion: Suzanne Cox*
- *2nd: Jeanine Vitale*
- *Approval: All*

2. Treasurer's Report – none

3. Set next Committee meeting date

- *Next meeting 6/9, 6pm*

4. CultureFest Planning

- *Music*
 - *2 of 3 musician contracts signed*
- *Dance*
 - *NATyA dance group has signed contract*
 - *Chu Ling dance group has signed contract*
- *Art*
 - *No new updates*
- *Food*
 - *La Miette la Mai has the contract; already spoken to Health Dept.*
 - *NHOP has the contract; needs to talk to Health Dept.*
 - *Mortar & Pestle has the contract; needs to talk to Health Dept.*

- *Trombetta's has the contract; said he will call Kristin on 6/2 – Lesley will*
- **Setup**
 - *Suzanne shared the drawing layouts of the Common and all reserved parking for volunteers, artists and food vendors.*
 - *Advertising:*
 - *Schedule of Events*
 - *Sponsor/Thank you*
 - *Musician/Dancer bio*
 - *Professional Artists*
 - *"Gallery" sign, sponsored by Ian D'Agleish*
 - *Community Art*
 - *Auction Directions*
 - *Small signs: food, no parking, volunteer parking etc.*
- **Auction of Doors**
 - *Auction will be from 6/6 - 6/18 (a change from previous 6/4).*

5. *Other business as it comes in front of the board*

- *None*

Meeting ended: 8:20pm

- *Motion: Jeanine Vitale*
- *Second: Bich Nguyen*
- *Approval: All*