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By Karen Wilber at 3:25 pm, Sep 15, 2022



**Northborough Cultural Council**

63 Main Street / Town Hall

Northborough, MA 01532

**Northborough Cultural Council Meeting Minutes**

**Meeting Date:** Thursday, August 25, 2022

**Time:** 6:00pm

**Place:** Northborough Town Hall, Conference Room C

**In attendance:** Terry Underwood, Bich Nguyen, Craig Cox, Suzanne Cox, Lori Tiron-Pandit

**Absent:** Jeanine Vitale

**Guest:** n/a

**Meeting Start:** 6:15pm

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**AGENDA:**

1. *Approval of Minutes from 8/16/2022*

- *Motion: Suzanne Cox*
- *2<sup>nd</sup>: Lori Tiron-Pandit*
- *Approval: All*

2. *Treasurer's Report*

- *No new grant reimbursement requests*
- *We received \$8,100 in Grant funding for 2023*

3. *Set next Committee Meeting date*

- *8/25/2022 @6:00pm – Granting method*
- *8/29/2022 @6:00pm – Survey & Priorities*

4. *Grant Cycle 9/1 - 10/17*

*Method: direct grants paid up front or reimburse later*

- *91 LCCs (27.6%) are on the new pay up front process, 238 LCC (72.3%) remains pay after the event*
- *Reasons for paying artists up-front: allows artists to move forward with their programming with immediate financial support*
- *Reasons for paying artists after-the-event: the burden is on the artist to follow through with required paper work post event, our current reimbursement process is timely when requests are submitted*

- *Priorities are due in the MCC website – Bich will update*
  - *Grant advertising goes out tomorrow 8/26*
5. *Other business as it comes in front of the board*
- *2023 Go Outdoors*
    - *Motion: Craig makes a motion to spend \$75 on (7) reclaimed doors for next year's event*
    - *2<sup>nd</sup>: Lori Pandit*
    - *Approval: All*

*Meeting ended: 8:10pm*

- *Motion: Suzanne Cox*
- *Second: Lori Pandit*
- *Approval: All*