

**Fire Station Building Committee
Meeting Minutes
May 1, 2024
6:30 p.m.
Select Board Meeting Room**

Members Present:

Dawn Rand, Chair, Mitch Cohen, Vice Chair, David Parenti, Fire Chief, Daniel Brillhart, Fire Captain, Diana Nicklaus, Citizen-at-Large, Tom Reardon, Citizen-at-Large

Others Present:

Amy Dunlap, HKT, Janet Slemenda, HKT, Marc Theiss, HKT (Remote), Tim Alix, Colliers, Todd Ashford, Colliers, John Rapa, Financial Planning Committee.

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The meeting was called to order at 6:30 p.m.

Roll call was made with committee members, Chair Dawn Rand, Vice Chair Mitch Cohen, Chief David Parenti, Captain Dan Brillhart, Tom Reardon, and Diana Nicklaus confirming their attendance.

Ms. Rand explained that John Rapa is not a member of the committee and may not vote on any matters the Fire Station Building Committee may vote on but has been approved by Financial Planning to serve as a liaison to the FSBC.

1. DESIGN UPDATE - HKT

Ms. Dunlap discusses a proposal to lower the height of the retaining wall on the west side of the site, which could potentially lower costs and benefit the project overall, and Chief Parenti shares that the owners of the neighboring property are receptive to the ideas.

Ms. Slemenda provides an update on the project schedule, noting that they are on track with project milestones, and Mr. Alix mentions the need to pre-qualify contractors and appoint a committee for this process.

The committee discusses the upcoming Community Information Session, with Chief Parenti emphasizing that it is an information session rather than an input session, and Tim Alix suggesting that it is appropriate to discuss finances at the session.

Ms. Rand asked if the presentation would show that they are working to bring the cost down, and Mr. Alix confirms this, explaining that they have made decisions that have narrowed the cost range and improved the lifecycle cost of the building.

2. ANY OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE COMMITTEE.

Mr. Charpentier and Chief Parenti met with the owners of the Hillside Grill today and Mr. Charpentier made a really good connection with them. If there are no objections, Chief Parenti suggested keeping it at that level.

Mr. Litchfield, Town Engineer, Ms. Laurie Connors Planning Director, Chief Parenti, HKT and PARE Corporation met to discuss some issues Mr. Litchfield would like addressed:

- One is removing the set of lights by the old fire station on Church St. when the new Opticom System is installed.
- Mr. Litchfield also stated there is a requirement to pay for the sewer and water betterment for the property. The Water Sewer Commission operates strictly off an enterprise account, and the only money they have to operate on is the money from the betterments. The committee should have more information by our next meeting.
- Chief Parenti told HKT and Colliers to formally draft a request for a waiver. The cost would be about \$25,000. Scott Charpentier and Chief Parenti are looking into what action the committee took when the Senior Center and schools were built, keeping it consistent.

3. ADJOURNMENT

Mr. Cohen moved the committee vote to adjourn the meeting: Mr. Reardon seconded the motion: roll call was taken as following:

Brillhart	“aye”	Rand	“aye”
Cohen	“aye”	Parenti	“aye”
Reardon	“aye”		
Nicklaus	“aye”		

Respectfully Submitted,

Lorraine Thompson
Administrative Assistant