

**TOWN OF NORTHBOROUGH**

63 MAIN STREET

NORTHBOROUGH, MA 01532

Town Clerk's Office

[townclerk@town.northborough.ma.us](mailto:townclerk@town.northborough.ma.us)

**CANDIDATES REQUEST FOR NOMINATION PAPERS  
2021 ANNUAL TOWN ELECTION**

The Town of Northborough has accepted MGL Chapter 53, Section 9A. That statute requires candidates to declare the town office they seek at the time they take out nomination papers, and imposes a restriction on the last day such papers may be acquired, as well as the number of nomination papers any one candidate may receive.

**CONTACT INFORMATION:**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

PHONE #: \_\_\_\_\_

*Please Note: the above contact information will be distributed to the press. Your name and address will appear on the nomination papers & ballot as it appears on the voting list.*

**OFFICE SOUGHT:**

- Moderator 1 Year Term
- Board of Selectmen 3 Year Term
- Planning Board 3 Year Term
- Northborough School Committee 3 Year Term
- Northborough-Southborough Regional School Committee 3 Year Term

**NOMINATION PAPERS REQUESTED:** MGL Ch 53, Section 9A limits the # of papers a candidate can obtain to no more than the # of papers necessary to obtain the required # of signatures x 5. With Covid-19 we recommend candidates request the maximum # of papers allowed. You may not make copies of your papers.

Requested # of nomination papers (2-10): \_\_\_\_\_

Receipt of papers:

- please mail me my papers at the address above
- please tape the papers in an envelope on the door at town hall for me to pick up\*

*\*Please Note: you will receive an email regarding when you may pick up your papers.*

**CANDIDATE AFFIRMATION AND SIGNATURE**

I am a duly registered voter of the Town of Northborough, have completed this form and hereby request nomination papers for the Office I have declared above.

Signed under penalties of perjury: \_\_\_\_\_

Candidate Signature

**Instructions regarding nomination papers while the town offices are closed to the public:**

- Complete the **Candidates Request for Nomination Papers**
  - Select the office you are seeking election
  - Indicate the # of papers you would like to receive (10 is the max # allowed & is recommended)
  - Indicate whether you want the papers to be mailed to you or if you would like to pick them up at town hall. Please keep in mind that town offices are closed to the public and the Town Clerk's office is working remotely some days. Please plan accordingly.

Deadline to Obtain Nomination Papers: Friday, March 12<sup>th</sup> at 5:00PM. The Town Clerk's Office will be available until 5PM to issue nomination papers at town hall. You must submit the request via email by 5PM to qualify and papers can be picked up outside of town hall after 5PM.

- **Submit your Candidates request for nomination papers** to [townclerk@town.northborough.ma.us](mailto:townclerk@town.northborough.ma.us) Upon receipt you will receive a confirmation email with information on receiving your papers.
- **Receive your nomination papers** – please allow 3 business days from the date mailed to receive your papers via mail and email [townclerk@town.northborough.ma.us](mailto:townclerk@town.northborough.ma.us) if you do not receive them after that. Papers for pick up will be placed in an envelope with your name on it and placed in a designated location prior to your arrival.
- **Collect Signatures** – 50 qualifying voter signatures is required. We recommend obtaining enough signatures, accounting for some that may not qualify and would be rejected. You do not need to fill in the voter's precinct #'s
- **Return Nomination Papers** to the Clerk's Office to be certified – Please place your papers in an envelope and drop it in one of the drop boxes outside of the town offices. Kindly email [townclerk@town.northborough.ma.us](mailto:townclerk@town.northborough.ma.us) to alert us that your papers have been returned.

Deadline to return nomination papers: Tuesday, March 16<sup>th</sup> at 5:00 PM. The Town Clerk's Office will be available until 5PM to pick up nomination papers returned from the drop boxes outside of the town offices. Any papers left in the box after 5PM will not qualify.

- **Certification of Papers** – certification of papers must be done in the Town Clerk's office, they cannot be handled remotely, and will be certified as quickly as possible. You will receive an email after certification is completed confirming whether you obtained enough qualifying signatures to have your name placed on the ballot.

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**Office Use Only**

DATE PAPER PROVIDED:  Mailed  Picked Up    DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

RETURNING PAPERS:            DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

# PAPERS: \_\_\_\_\_ # UNCERTIFIED SIGNATURES: \_\_\_\_\_

CERTIFICATION:    # CERTIFIED SIGNATURES: \_\_\_\_\_

NOTIFICATION:    DATE: \_\_\_\_\_ TIME: \_\_\_\_\_