

MUNICIPAL CODE & BYLAW COMMITTEE

MEETING MINUTES – April 13, 2022

2:30 PM

DRAFT

MEMBERS PRESENT: Mitch Cohen
Brian Strand
Andrea Leland
Bill Pierce

OTHERS PRESENT: Becca Meekins, Assistant Town Administrator
Laurie Connors, Town Planner
Fred Litchfield, Town Engineer

The meeting was called to order at 2:30 PM.

Pursuant to Chapter 20 of the Acts of 2021, An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency, signed into law June 16, 2021, this meeting will be conducted via remote participation. No in-person attendance by members of the public will be permitted.

Approval of Minutes

- A. Leland moved the Board accept the minutes of the April 10, 2019 Municipal Code and Bylaw Committee Meeting as presented; seconded by B. Pierce; approved 4-0.

Election of Officers

- A. Leland moved to appoint Mitch Cohen as Committee Chair; B. Pierce seconded the motion; approved unanimously.
- B. Pierce moved to appoint Brian Strand as Vice Chair; motion seconded by A. Leland and approved unanimously.

New Business: Review of Town Meeting Warrant Articles

Article 22: Consolidated Personnel Bylaw Amendments

A.Leland moved the Municipal Code and Bylaw Committee recommend approval of this article, seconded by B. Pierce; approved 4-0 by roll call vote.

Article 33: Zoning Bylaw 7-09-040, Signs

A. Leland moved the Municipal Code and Bylaw Committee does not recommend approval of this article, seconded by B. Pierce; approved 4-0 by roll call vote.

Article 34: Zoning Bylaw 7-05-020 Classification of Uses: Hospitality and Food Service; 7-05-020 Classification of Uses: Industrial Uses; 7-05-030 Table of Uses; 7-09-030 Off Street Parking and Loading

B. Pierce moved the Municipal Code and Bylaw Committee recommend approval of this article, seconded by A.Leland; approved 4-0 by roll call vote

Article 35: Zoning Bylaw 7-03-080 Enforcement

A.Leland moved the Municipal Code and Bylaw Committee recommend approval of this article, seconded by B. Pierce; approved by 4-0 roll call vote.

Article 36: Zoning Bylaw 7-03-030 and 7-050-010 Use Variances

B. Pierce moved the Municipal Code and Bylaw Committee recommend approval of this article, seconded by B. Strand; approved by a 3-1 roll call vote, with A. Leland as the dissenting vote.

Article 37: Zoning Bylaw – Re-zoning 37 South Street

B. Strand moved the Municipal Code and Bylaw Committee recommend approval of this article, seconded by A. Leland; approved by 4-0 roll call vote.

Article 38: Zoning Bylaw 7-03-050 Site Plan Exceptions

B. Pierce moved the Municipal Code and Bylaw Committee recommend approval of this article, seconded by A.Leland; approved by 4-0 roll call vote

Article 39: Zoning Bylaw – Add section 7-10-060 Temporary Moratorium on Distribution and Transportation Uses

A. Leland moved that the Municipal Code and Bylaw Committee recommends approval of this article, seconded by B. Strand; approved by 4-0 roll call vote.

Article 40: Zoning Bylaw 7-05-020 Classification of Uses - Industrial; 7-05-030 Table of Uses – Commercial Industrial Districts

B. Pierce moved the Municipal Code and Bylaw Committee recommends approval of this article, seconded by A. Leland; approved by 4-0 roll call vote.

Article 41: Zoning Bylaw 7-07-020 Floodplain Overlay District

B. Strand moved the Municipal Code and Bylaw Committee recommend approval of this article, seconded by B. Pierce; approved by 4-0 roll call vote.

Article 42: Citizens Petition – Annual Town Meeting Saturday 9AM

B. Pierce moved the Municipal Code and Bylaw Committee does not recommend approval of this article, seconded by A.Leland; approved by 4-0 roll call vote.

Article 43: Citizens Petition – Property Tax Exemption for Gold Star Parents

A.Leland moved the Municipal Code and Bylaw Committee recommend approval of this article, seconded by B. Strand; approved by 4-0 roll call vote.

Adjournment – 4:07 p.m. With no other business before the Committee, B. Pierce moved the Committee adjourn; motion was seconded by A.Leland; approved by 4-0 roll call vote. The next meeting will be scheduled as needed.

Respectfully Submitted,

Becca Meekins
Assistant Town Administrator

Documents used during meeting:

1. April 10, 2019 Meeting Minutes
2. 2022 Annual Town Meeting Warrant
3. Article 37 Re-Zoning Map – 37 South Street