



TOWN OF NORTHBOROUGH

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PERSONNEL BOARD MEETING MINUTES – April 19, 2018 @ 7:00 PM

MEMBERS PRESENT: Virginia Simms George, Chair
Charles Frankian
Lisa Studholme

OTHERS PRESENT: Kimberly Foster, Assistant Town Administrator

The meeting was called to order at 7:00 PM.

Approval of Minutes

L. Studholme moved the Board accept the minutes of the April 11, 2017 Personnel Board Meeting as presented; seconded by C. Frankian; approved unanimously.

Review of Personnel Bylaw Amendments for Annual Town Meeting

The Assistant Town Administrator reviewed the proposed amendments to the Consolidated Personnel Bylaw 1-64 as proposed in Article 24 of the 2018 Annual Town Meeting Warrant.

2% Non-Union Wage Increases:

In accordance with the Personnel Bylaw, the general wage increase for non-union staff is determined based on the average increase granted to union personnel. Each of the five municipal collective bargaining agreements (Police Patrol, Police Sergeants, Dispatchers, Fire and the Northborough Municipal Employee Association) provides for a 2% wage increase in fiscal 2019.

C. Frankian moved the Board accept the proposed non-union wage increase as presented; seconded by L. Studholme; approved unanimously.

Adjournment – 7:15 p.m.

There being no further business before the Board, L. Studholme moved to adjourn; C. Frankian seconded; approved unanimously.

Respectfully Submitted,

Kimberly A. Foster
Assistant Town Administrator