

TOWN OF NORTHBOROUGH Community Preservation Committee

Town Hall Offices · 63 Main Street · Northborough, MA 01532 · 508-393-5019 · 508-393-6996 Fax

FY2022 APPLICATION

The Community Preservation Act provides funding for three core community concerns:

- Acquisition and preservation of open spaces/recreation
- Creation and support of community housing
- Acquisition and preservation of historic buildings and landscapes

DATE SUBMITTED: November 11, 2020
NAME OF PROJECT: Exterior Restoration and Preservation of Northborough Historical Society Building
NAME OF APPLICANT: Northborough Historical Society
CONTACT ADDRESS: 52 Main Street, Northborough MA 01532
CONTACT TELEPHONE : (508) 868-5366
CONTACT EMAIL ADDRESS: mduchesneau5@gmail.com
SPONSORING ORGANIZATION: Northborough Historical Society
CPA CATEGORY: ☐ OPEN SPACE/RECREATION ☐ HOUSING X HISTORIC
LOCATION: TOWN LAND SCHOOL LAND X PRIVATE LAND
AMOUNT OF CPA FUNDS REQUESTED: \$20,000
OTHER FUNDING SOURCES: Private Donations
TOTAL COST OF PROJECT: \$22,000
BRIEF DESCRIPTION OF PROJECT, INCLUDING ANY CONSTRUCTION REQUIRED

The Northborough Historical Society Building is listed on the National Register of Historic Places. This community treasure dates back to 1860 as the original Baptist Church. Attention to the current state of disrepair and deterioration is necessary for the Building to save the historic relics and documents that are stored there as well as to continue to serve as a community meeting place for the

Historical Society and other non-profit groups that use it.

The project will include painting of the exterior of the Building, which includes preparation with washing, removing mold and dirt, and cleaning debris from gutters and downspouts. Surface preparation would continue with scraping and sanding all surfaces to prevent future peeling, and caulking all gaps to prevent moisture penetration and rot. The final step would be to prime any bare wood with oil primer, and then to apply coats of exterior paint to all surfaces. The only construction is to replace the triangle area on the front section of the portico above the archives entrance door with shiplap siding. Additional details are described in the Scope of Work of the selected contractors' bid, See Attachment 1.

All work will conform to the requirements described in *The Secretary of the Interior's Standards for Rehabilitation & Illustrated Guidelines on Sustainability for Rehabilitation of Historic Buildings* (2011).

PROJECT DESCRIPTION: Please answer the following questions. Application will be returned as incomplete if all relevant requested information is not provided. Include additional pages of supporting materials and exhibits if necessary.

1. **GOALS:** What are the goals of the proposed project? Who will benefit and why? How will success be measured?

The goal is to restore and preserve the wooden exterior of the 160-year-old Building, and the front section of the portico above the Archive Entrance.

Residents of Northborough will benefit from the preservation of the Building, as they may continue to attend meetings with speakers hosted by the Northborough Historical Society, visit the Museum, and take advantage of the services of the Curator and Historian in the archives, all free of charge. We estimate that over 4,500 Northborough and area residents use the Building annually; speaker presentations often draw from 50 to 120 people. Students from all four (4) Northborough elementary schools and some Boy and Girl Scout troops visit the Museum and enjoy guided tours and an overview of Northborough's history. In addition to the Northborough Historical Society, the Building is also used by Alcoholics Anonymous, the Appalachian Mountain Club, Northborough Art Guild and Toastmasters International for meetings, at a reasonable rate of rent.

Success will be measured by preservation of the wooden 19th century Building so it can continue to be used by the NHS and other community groups, and by an improved appearance on Main St. and the surrounding neighborhood.

2. **ELIGIBILITY FOR CPA FUNDS:** From your review of the procedural sheet, describe how your project is eligible for the CPA category you have chosen.

This project is eligible for CPA funds under the category of preservation and restoration of a historical resource. The 160-year old wooden Building, a former Baptist Church and listed on the National Register of Historic Places, is threatened by deterioration of the wooden exterior. This historic Building, home of the Northborough Historical Museum and Town Archives, should be preserved to avoid long-term structural deterioration. Since the acquisition of the Building in 1960, the Historical Society has maintained and expanded its collection of artifacts and documents that date back to the Town's early beginnings, reflecting farming, industry, business, schooling, domestic life, sports, art, military history and more. The Museum honors and commemorates Northborough residents, including war veterans, from two and a half centuries. The Society continues its mission by collecting and documenting current history, such as the COVID-19 Pandemic and its effects on everyday life, not only for our current residents, but for a growing and changing population.

Education is a strong component of the Historical Society. With historic lectures open to the public, free museum hours, on-line videos, publications, and tours, the Society continues to be a vital part of the Town's cultural life.

Preservation differs greatly from maintenance. This project requires a proper cleaning, preparation, priming, and painting by a professional company. Given the time, cost, and effort, the project goes beyond incidental maintenance of the Building's exterior. The final paint coating will appreciably prolong the life of the Building. The coating will resist the destructive effects of weathering and ensure the long-term integrity of the underlying wood. Without this effort, the exterior surface will be subject to dry-rot, eventually requiring removal and replacement of the exterior wood clapboards and trim.

We have reviewed other CPC-funded projects in Massachusetts where CPC funds were awarded for similar preservation projects. We found over thirty (30) similar examples that involved painting of historical buildings. Attachment 2 provides a selected summary of these projects. This listing supports the premise that the use of CPC funds for exterior painting is considered building preservation rather than building maintenance.

3. COMMUNITY SUPPORT: What is the nature and level of support and/or opposition for this project? Include either a letter of support from the town board (Housing Partnership, Historic District Commission, Open Space Committee, Recreation Commission etc.) or a letter from the board stating why they do not support this application.

The Northborough community has previously shown support for the preservation of the Building and its artifacts by past CPA grant awards. In 2008, the Society received a \$20,000 grant for improving handicap access into the building and building a handicap restroom. In 2010, the Society was awarded a \$30,000 grant for renovation of the kitchen and handicapped accessibility to the lower level; and in 2012, a \$7,200 grant, for restoration of the 1874 George Stevens Pipe Organ located within the Building. Organ recitals have been well attended. These previous awards demonstrate community support for the preservation of the Building.

Further, the Northborough community has supported the Society through regular attendance and participation at the numerous cultural and historical programs conducted in the Building. Attendance by Northborough students at tours and presentations is a further example of community support. The Building is also used by other non-profit groups, as mentioned under goals.

For this project, the Society has received a letter of support from the Northborough Historic District Commission. The letter is attached as Attachment 3.

4. **BUDGET:** What is the total budget for the project and how will CPA funds be spent? All items of expenditure must be clearly identified and back-up documentation provided. If the project involves construction on Town or school land, it may need to meet procurement and prevailing wage requirements.

The total budget for this project is \$22,000. The total funds requested through the CPA is \$20,000 (\$22,000 minus a down payment of \$2,000). The Society provided Target Painting with the \$2,000 as a down payment for this future work to ensure the price until next year. The \$2,000 down payment was raised through private donations.

As documented in the attached Target Painting & Contracting (Target Painting) Project Scope of Work, See Attachment 1, Target Paintings' cost was estimated at \$19,750 (rounded to \$20,000). The work breakdown is as follows:

Building Painting \$18,050
Carpentry & Repair \$950
Interior Front Foyer Ceiling Painting \$1,250

Historical Society Discount \$ 500 (minus)

TOTAL \$19,750 rounded to \$20,000

The Society included a 10% contingency fee of \$2,000 to yield the total project budget of \$22,000.

The expenditure of CPA funds will be to reimburse Target Painting for the work detailed in their bid proposal, included as Attachment 1, and will involve mostly professional labor for restoration and preservation of the of the 160-year old, former Baptist Church Building. Materials include paint and wood for the restoration of the portico above the entrance of the Archives. All CPA funds will be spent to preserve and restore the Building exterior and the entrance of the Archives.

Three (3) written proposals were obtained. One estimate was lower; one was higher. (See Attachment 4). Although the selected contractor, Target Painting & Contracting of Sudbury, MA, was not the lowest bidder, our evaluation is that this estimate offers the best value. The Scope of Work from Target Painting details a process of preparation, involving a thorough cleaning, scraping, sanding and caulking, followed by priming with an oil-based primer, followed by application of two (2) coats of a latex exterior paint. The Society believes this effort will result in preservation of the exterior of the Building.

Prior to soliciting these proposals, the Society made inquiries from the County Sheriff's Department and Assabet Valley Regional Technical High School to paint the Building. Neither organization could meet our requirements (for example, the high school cannot allow students to go above 30 feet).

This project is to be completed on private land owned by the Northborough Historical Society. The Society did not stipulate that Target Painting document the pay-scale for their workers. As a private organization, this project is not subject to the Prevailing Wage Requirements.

5. **FUNDS:** What additional funding sources are available, committed or under consideration? Include commitment letter and describe any other attempts to secure funding for this project.

At the present time, there are no additional funding sources for this project. We expect that funding from this grant will cover the cost of this preservation project, minus the down payment that has already been committed. The source of the down payment was from private member donations.

Preservation of the building exterior by painting is an initial step in an extended plan to preserve the Building. Funding for other projects would involve obtaining additional grants and/or private donations that have not yet been raised.

We investigated other grant opportunities, but they did not meet our needs. The Society does not anticipate the need to obtain funds from outside sources, such as a bank, thus a commitment letter is not included.

6. **TIMELINE:** What is the schedule for project implementation, including a timeline for all critical elements? This should include the timeline for expenditure, receipt of other funds and/or other revenues, if any.

The project is scheduled to be started during the Summer of 2021. We plan on beginning the project after we have secured funds. Target Painting has estimated the project will require 10 to 12 days to complete. The payment terms for Target Painting is 10% at the time the Painting Agreement is signed, 20% at completion of the carpentry, 20% at completion of the power washing, 20% at completion of the priming and preparation and 30% upon completion of a Punch List. The initial payment of 10% has been made by the Society.

7. **IMPLEMENTATION:** Who will be responsible for implementing the project? Who will the project manager be? What relevant experience does the proposed project manager have? Who else will be involved in project implementation and what arrangement have been made with them?

The Northborough Historical Society will be responsible for implementing the project. The work will be performed by Target Painting and Contracting of Sudbury MA. The project manager for this project will be Mr. Michael Duchesneau, a member of the Northborough Historical Society. Mr. Duchesneau is a retired Registered Professional Civil Engineer who has managed numerous projects during his 35-year career. Mr. Ken Bennett, President of the Northborough Historical Society, and Mr. Rick Ferenchick, Vice-President of the Northborough Historical Society, will provide support. Additionally, Mr. Chuck Liljestrad, chairman of the Building Committee, and Mr. Paul Derosier and Mr. Ernie Racine, past presidents of the Society, will also provide support and guidance for this project. All are long-time members of the Society and are familiar with the physical aspects of the Building and are involved in this preservation project.

8. **MAINTENANCE:** If on-going maintenance is required, who will be responsible and how will it be funded?

The Society does not anticipate the need for repainting the Building for at least another 10 years. However, routine maintenance may involve incidental painting touch-up of small areas. Routine maintenance of the Building and grounds is funded by the Society through membership dues, income from rental of the Building for meetings and long-term investments and other private donations.

ADDITIONAL INFORMATION: If applicable:

9. **FURTHER DOCUMENTATION:** Documentation that you have control over the site, such as a Purchase and Sale Agreement, option or deed; any feasibility reports, renderings or other relevant studies and material; and any additional information that might benefit the CPC in their consideration of the project.

The Building and surrounding grounds are owned and controlled by the Northborough Historical Society. The property deed and a property plot plan are attached as Attachment 5. Views of the Northborough Historical Society Building and surrounding area is shown in Attachment 6. The views highlight areas of the Building where painting is required. Additionally, buildings adjacent to the Northborough Historical Society Building on Main Street are also shown.

ATTACHMENT 1

SELECTED CONTRACTOR BID TARGET PAINTING AND CONTRACTING



Target Painting & Contracting Inc.

708 Boston Post Road Sudbury, MA 01776 (978)798-4002 | targetpainting.com HIC License# 177081

Project Scope of Work			
Client Name Northborough Historical Society – Attention: Chuck Liljestrand			
Project Address 50 Main Street, Northborough, MA.			
Cell Phone	774-578-8704	Alt Phone	
E-Mail	Ce1100@verizon.net	E-Mail	

Carpentry & Repairs

The following to be replaced using composite materials unless otherwise noted.

Rear Elevation

1: Replace the Triangle Area on the front section of the Portico above the entrance to the Archives Entrance Door with Shiplap Siding.

Any debris generated as part of the above described carpentry and repairs will be removed from the property by Target Painting & Contracting Inc. upon project completion.

Surface Washing

Pre-wet any plants and vegetation around areas being washed to prevent chemicals from absorbing into plants.

Apply Jomax and bleach solution to areas with visible mold and mildew using a pump sprayer and hand scrub areas as needed to ensure mold and mildew spores are properly removed from surface before painting begins.

Power wash house after surfaces containing mold and mildew are treated to remove additional dirt and surface contaminants and ensure house is properly cleaned and free of debris before painting begins.

Power wash exterior surfaces of gutters and downspouts and remove debris from inside of gutters & downspouts as needed.

Surface Preparation & Sanding

Scrape all surfaces being painted by hand to remove visibly peeling paint from surfaces.

Feather sand all areas where scraping was performed using palm sanders and fine grit sand paper to taper rough edges and prevent future peeling.

Caulk all gaps in siding and trim using premium grade siliconized latex caulking to prevent moisture penetration and rot.

Priming and Painting Specification

Apply (1) coat Benjamin Moore Fresh Start oil primer to bare wood where scraping was performed to seal surfaces and ensure proper adhesion of finish paint.

Apply (2) coats Benjamin Moore Aura paint to the following surfaces

Siding and Quoins

Trim, Soffits & Fascia

Window & Door Trim

Garage Door

Front Entry Door and Portico Ceiling

Rear and Side Entry Doors

Columns/Pillars

Front Stairs and Risers

Interior Foyer Ceiling – Apply (2) Coats Benjamin Moore Ceiling paint to the following surface

Front Foyer Ceiling

Pricing Does Not Include Painting the Following Surfaces

Shutters on Front Elevation – take down and do not reinstall

Window Sashes and Mullions

Storm Windows



Target Painting & Contracting Inc.

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PURCHASE AGREEMENT			
Client Name	Chuck Liljestrand		
Project Address	50 Main Street, Northborough, MA.		
Estimated Start Date	t Date Spring 2021 Weather Dependent		
Estimated Project Duration	Estimated Project Duration 10-12 Days		
The above listed Estimated Start Date is an approximation and is used for planning purposes only. Target Painting & Contracting cannot be held responsible for delays caused by weather or other unforeseen circumstances before or during the project.			
ci	rcumstances before or during the project.	,	
	Building Painting Price \$18,050		
Carpentry & Repair Price \$950			
Interior Front Foyer Ceiling Painting Price \$1,250			
Historical Society Discount \$500			
	Total Project Investment \$19,750		
Unless otherwise noted pricing assumes all line items will be completed during the same project. If			

Unless otherwise noted pricing assumes all line items will be completed during the same project. If not, additional set up charges may apply to each line item.

Project Payment Schedule

10% Scheduling Deposit Due at Agreement

20% Progress Payment at Completion of Carpentry

20% Progress Payment Due at Completion of Powerwash

20% Progress Payment Due at Completion of Priming and Prep

30% Final Payment Due Upon Completion of Punch List

• Your warranty period will begin upon receipt of final payment. The final payment must be received within 5 days of the finish date to activate your warranty.

Additional Work Orders

Any work that is not described in the contract documents that is either the result of unforeseen conditions or is added by the owner shall be called an additional work order. All additional work orders must be approved in writing by owner and contractor prior to that work being scheduled.

Additional work orders must be paid in full at time of acceptance.

This agreement supersedes all conversations, statements, and agreements expressed or implied between the parties, their agents and representatives.

Owner	Date
Owner	Date
0	D.
Owner	Date
Target Painting Company Inc.	Date
ranger rainting company me.	Date

ATTACHMENT 2 OTHER CPC-FUNDED PROJECTS INVOLVING PAINTING OF HISTORIC BUILDING

ATTACHMENT 2

CPC-Funded Projects Involving Painting of Historic Buildings

Historic Building	Project Summary	Town	Date	CPA Funding
Simeon Strong House at the United Methodist Church	Painting of the Simeon Strong House.	Amherst	5/6/2015	\$25,000
Monson-Glendale United Methodist Church	Painting of the exterior of the Church	Monson	2/3/2014	\$73,647
Unitarian Universalist Church	Scraping, priming and painting of entire building. Replace rotting shingles. Replace window and door sealants.	Monson	12/8/2014	\$49,500
Unitarian Universalist Church	Painting of exterior	Monson	5/11/2015	\$49,500
Town Hall	Painting of the exterior of Town Hall.	Manchester	4/4/2016	\$57,500
Church of the Presidents	Painting and repairs of the building's wooden trim, windows, shutters and entry doors.	Quincy	6/3/2019	\$30,000
Town Hall	Repairs and painting of Town Hall	Phillipston	5/8/2019	\$12,000
Town Hall	Painting of historic Town Hall	Hamilton	10/17/2009	\$33,000
GAR Hall	GAR Hall Exterior Painting	Hingham	4/22/2013	\$45,000

ATTACHMENT 3 LETTER OF SUPPORT HISTORIC DISTRICT COMMISSION OF NORTHBOROUGH



Town of Northborough

Historic District Commission

63 Main Street Northborough, Massachusetts 01532-1994

October 22, 2020

Mr. Kenneth Bennett President, Northborough Historical Society 52 Main Street Northborough, MA 01532

RE: Historical Society request for CPA Funding

Dear Mr. Bennett,

The Northborough Historic District Commission voted unanimously at its October 21st 2020 meeting to support your \$20,000 CPA Funding request titled "Exterior Restoration and Preservation of Northborough Historical Society Building".

We appreciate your efforts on this important project and for seeking the Commission's input.

Sincerely,

Leslie Harrison

Leshi Hurrson

Vice Chair

Northborough Historic District Commission

CC:

Kathy Joubert, Town Planner John Campbell, Chair, Community Preservation Committee

ATTACHMENT 4 ALL PAINTING BIDS RECEIVED NORTHBOROUGH HISTORICAL SOCIETY





Brian Kelly

Sales Representitive

708 Boston Post Rd Sudbury, MA 01776 (978) 668-3213 brian@targetpainting.com

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J08 #	Appendix 18 (Appendix and a consequence of the cons
BID #	
DATE	
PREPARED BY Chris	's Painting
APPROVED BY	
PHONE 50839	116821



Arthur Cole Painting Corporation

P.O. Box 16583, Worcester, MA 01601

Shayne Cosgrove

Estimator

Main Office (508) 799-9019 X124
Cell (508) 717-7584 • Fax (508) 797-4049
Email: scosgrove@colepainting.com • www.colepainting.com

TOM CREAT

Mackenzie Underwood

Paint and Carpentry Consultant

munderwood@tomcurrencompanies.com (P) 617.969.4900 (C) 781.795.2349

SPECIALTY PAINTING



508-808-2128

ASSABET

DO. MORE.

Tim Tonelli

Painting & Design Teacher

508.485.9430 Ext. 2895 ttonelli@assabet.org

assabet.org 215 Fitchburg Street Marlborough, MA 01752

Contacted

Metro West Painting NO INFORMST A. cole Painters High Bio Chris's Painting Low Bio NOT Received Tom Curan SPECIALITY RESTONATION 100,00 ASSABET NOT avalified Sheriffs & Boyl Dept TArget Painting recomended cole = Brush / Roll / Same others stray free Nettes 2 conts spray = 1 Brush ECAT Target includes Foyer ceiling TAYCHIVE YEPHIR



Contract Painting Specialty Coatings Wallcoverings Millwork Finishing Maintenance Programs



Februar

To:

Northboro Historic Society

Attn:

Chuck Liljestrand/Paul Derosier

Job:

Northboro Historic Society Exterior Repaint

Documents:

Site Visit: 02/04/2020

Scope

Area

Description

Price

All labor, equipment, materials, and insurance are included in this proposal

Exterior:

- · Scrape/Pressure wash all surfaces receiving new coating
- Brush/Roller apply one (1) full coat of oil-based primer to wood siding, soffits, door/window trim, doors, window sash, shutters, and wood ceilings
- Brush/Roller apply one (1) full coat of latex paint to wood siding, soffits, door/window trim, doors, window sash, louvers, and wood ceilings
- Lift rental

Total Cost: \$27,895.00

Alternate Second Coat Finish: Brush/Roller apply one (1) additional full of coat latex paint to wood siding, soffits, door/window trim, doors, window sash, shutters, and wood ceilings

Add: \$8,261.00

Qualifications: Once awarded, work will be completed 2020 season.

Shayne Cosgrove Estimator

Cell: (508) 717-7584



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Surface Washing

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PURCHASE AGREEMENT		
Chuck Liljestrand		
50 Main Street, Northborough, MA.		
Spring 2021 Weather Dependent		
10-12 Days		

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Additional work orders must be paid in full at time of acceptance.

This agreement supersedes all conversations, statements, and agreements expressed or implied between the parties, their agents and representatives.

Owner	Date	
Owner	Date	
Target Painting Company Inc.	Date	

ATTACHMENT 5 PROPERTY DEED 52 MAIN STREET NORTHBOROUGH HISTORICAL SOCIETY

138

Trinity Church of Northborough

a corporation duly established under the laws of Massachusetts and having its usual place of business at Northborough.

Worcester County, Massachusetts, for consideration paid,

grants to Northborough Historical Society, Inc., a corporation duly established under the laws of Massachusetts

of said Northborough

with quitclaim cavenants

zie konziewia

[Description and encumbrances, if any]

A certain parcel of land with the buildings thereon situated at the intersection formed by the southerly side of East Main Street and the easterly side of School Street in said Northborough, bounded as follows:

Northerly by said East Main Street, four (4) rods;

Westerly by said School Street, fourteen (14) rods;

Southerly by land of the New England Telephone and Telegraph Company four (4) rods;

Easterly by land of William B. Leland et ux, fourteen (14) rods.

Containing fifty-six (56) rods, more or less, or however otherwise said premises may be bounded, measured or described.

Being the second parcel of land described in deed of Massachusetts Baptist Convention to said Church dated February 24, 1950 and recorded with Worcester District Registry of Deeds, Book 3350, Page 116.

STAMPS AFFIXED TO INSTRUMENT

U.S. Internal Revenue Documentary

Com. of Massachusetts Deed Excise

Dollars	Cents
8	80
9	25

In militers universit, the said Trinity Church of Northborough having no corporate seal, has caused a common seal has said to be hereto affixed and these presents to be signed, acknowledged and K. Howard Wilson, its Moderator and delivered in its name and behalf by Ruth F. Mayberry

its

Treasurer

hereto duly authorized, this

2976

day of

January

in the year one thousand nine hundred and sixty.

Signed and sealed in presence of

Ruth of Mayl

Treasurer

The Commonwealth of Massachusetts

Worcester,

SS.

January

hurch of Northborough

19 60

Then personally appeared the above named

Ruth F. Mayberry, Treasurer

and acknowledged the foregoing instrument to be the free act and deed of the Trinity Church of Northborough

before me,

Notary Public - Justic Marie Rome

MOTARY PUBLIC

My commission expires

Mesion Expires tes. 22, 1962



Property Information

063.0-0097-0000.0 Property ID

Location 52 MAIN STREET

NORTHBOROUGH HISTORICAL SOCIETY Owner



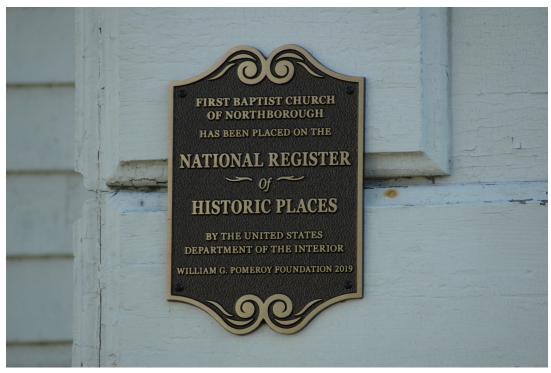
MAP FOR REFERENCE ONLY NOT A LEGAL DOCUMENT

Town of Northborough, MA makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

ATTACHMENT 6 PROPERTY VIEWS 52 MAIN STREET NORTHBOROUGH HISTORICAL SOCIETY



Northborough Historical Society Building Front



National Register of Historic Places Plaque



Adjacent Building Corner of Main and School Street



Adjacent Building East along Main Street



West Side and South Corner Near Back Entrance



South Side Above Back Entrance



Eastern Side



East Side at Corner of Kitchen



Eve at Eastern Corner



Eastern Corner Eve Along Main Street