



NORTHBOROUGH POLICE DEPARTMENT

PUBLIC RECORDS REQUEST FORM



Request for public records may be oral, written, in person or by mail.

Accident(Mailed)	Five dollars
Incident reports(Mailed)	Five dollars
Reports picked up in person	Five dollars
Reports sent electronically	No charge

Reports will not be released until the investigation has been completed, the report filed, typed and reviewed by a supervisor. This generally takes a minimum of seven days.

If your requested report is a Police Investigated Accident Report, your Operator report must be on file with us before Police Report is available.

Please contact the Supervisor of Records and Communications at 508-393-1515 for further information.

The following information is requested to assist in finding your information.

DATE OF REQUEST _____

NAME _____

ADDRESS _____

PHONE _____

TYPE OF REPORT
REQUESTED: _____

Accident – Arrest – Incident – Other

EMAIL ADDRESS _____

INCIDENT DATE & NUMBER _____

VICTIM _____

DEFENDANT _____