

**NORTHBOROUGH-SOUTHBOROUGH REGIONAL SCHOOL COMMITTEE
OPEN MEETING**

Algonquin Regional High School Library
79 Bartlett Street, Northborough, MA

Wednesday, January 16, 2019
7:00 PM

Present: Mrs. Lynne Winter, Mr. Daniel Kolenda, Mr. Paul Desmond, Mrs. Joan Frank, Ms. Kathleen Harragan Polutchko, Ms. Cathy Kea, and Mr. Paul Butka

Absent: Ms. Kathleen Howland and Mr. John Kane

Also Present: Ms. Christine Johnson, Mr. Greg Martineau, Mr. James Jolicoeur, Ms. Marie Alan, Dr. Sara Praguski Walsh, Mr. Mike Mocerino, Ms. Rhoda Webb, and Ms. Rebecca Pellegrino

Mrs. Winter called to order the Regional School Committee Open meeting at 7:05 p.m.

A. ACTION ON MINUTES:

1. Action on the Open Meeting Minutes of December 19, 2018. Mrs. Winter asked for discussion and action on the minutes.

Mr. Desmond motioned, Mr. Kolenda seconded, and it was voted 6, 0, 1 (Ms. Kea abstained), "To approve the Open Meeting Minutes of December 19, 2018."

**MOTION ON
MINUTES**

B. EDUCATIONAL POLICY:

1. Approval of DECA Overnight Trip to DECA Massachusetts Career Development Conference in Boston, MA March 7-9, 2019. Superintendent Johnson and Committee members discussed the trip. Mrs. Winter asked for action.

Mr. Butka motioned, Mr. Kolenda seconded, and it was unanimously voted, "To approval of the DECA Overnight Trip to DECA Massachusetts Career Development Conference in Boston, MA, March 7-9, 2019."

**MOTION ON
OVERNIGHT
FIELDTRIPS**

2. Approval of Music Department Overnight Trip to the All-States Music Festival in Boston, MA February 28-March 2, 2019

Mr. Butka motioned, Mr. Kolenda seconded and it was unanimously voted, "To approve the Music Department Overnight Trip to the All-States Music Festival in Boston, MA, February 28-March 2, 2019."

C. NEW BUSINESS:

1. Athletic Update – Mike Mocerino, Director of Athletics, gave an update with winter athletics comprised of 58 teams, 70 coaches, and 70% of student body. Teams with events and tournaments include: cross country, boys' and girls' soccer, field hockey, cheerleading, all stars, MVPs, boys' golf, athletic council, sportsmanship, best buddies, concussion testing, 500 student athletes in fall, conferences, unified program, Captains' breakfast, Hockey, skiing, girls' and boys' track, wrestling

quads, Boosters, and PTO. Mr. Mocerino also discussed the spring athletics coming up in March.

Mr. Butka asked about concussion training and testing; Mr. Mocerino agreed to encourage more students to educate and take the training and testing. Committee members discussed a guide on athletics, policy book, new committee to review processes, and other districts' practices. Committee members thanked Mr. Mocerino for the update this evening.

2. World Language Department Presentation – Ms. Nicole DeMember, Department Chairperson, introduced and thanked members of the department. Ms. DeMember gave a PowerPoint presentation. Topics included: murder mystery activity, Spanish artists, novels, Middle school transition and collaboration, Latin, textbooks, activities, club fieldtrips, French, National French week, French Club, Latin Club, and Spanish Club, Spanish Honor Society Induction Ceremony, Hurricane Maria \$2,045 fundraised and donated to Puerto Rico, Massachusetts Foreign Language Association, Foreign Language Week, and educational extracurricular Activities.

Committee members commented on the AP high scores in languages, text books, resources on-line, and thanked all for the presentation.

D. SUPERINTENDENT’S REPORT TO THE COMMITTEE:

1. Principal’s Report – Dr. Walsh gave an update on activities and events at Algonquin including: musical performances, Math League Team, DECA competitions, DECA life skills, Winter Ball, Athletics, MIAA workshops, Fine Arts, Holiday concert, Guidance, college admissions panel, student support, Best Buddies dance performance, and Poetry Out Loud.

Committee members made suggestions on the speakers series encouraging and including students (particularly the upcoming one on decisions), and that the Principal’s Report be made available at Town Meetings. Committee members thanked Dr. Walsh for the update this evening and her attendance at so many school events.

2. Enrollments – In packet. Superintendent Johnson discussed the enrollments.
3. FY’19 Monthly General Expenditure Report – Mrs. Winter asked for discussion and action.

Mr. Butka motioned, Mr. Kolenda seconded, and it was unanimously voted, “To approve the FY’2019 Monthly Expenditure Report of December 31, 2018 until audited.”

**MOTION ON
FY’19 MONTHLY
EXPENDITURE
REPORT**

4. FY’19 Statement of Revenue – Mrs. Winter briefly reviewed and commented on the report.

Mr. Butka motioned, Mr. Kolenda seconded, and it was unanimously voted, “To approve the FY’2019 Statement of Revenue report for December 31, 2018 until audited.”

**MOTION ON
FY’19 STATEMENT
OF REVENUE**

Mr. Butka asked questions about the athletic receipts; Mr. Mocerino provided details.

5. FY'20 Budget Priorities – In packet.
6. FY'20 Budget Calendar – Superintendent Johnson briefly discussed.
7. FY'20 Capital Plan – Superintendent Johnson discussed the athletic multiplex, individuals proposing options for funding of multiplex, and other proposed capital expenses. Mrs. Winter asked for action.

Mr. Butka motioned, Mr. Kolenda seconded, and it was unanimously voted, “To approve the Capital Plan for FY2019 to FY2024.”

**MOTION ON
FY'19 - FY'24
CAPITAL PLAN**

8. FY'20 Preliminary Budget – Superintendent Johnson reviewed the Preliminary Budget. She gave a PowerPoint presentation including: vision and mission statement, FY2020 Budget Priorities, FY2020 Budget Impacts, and FY2020 Potential Budget Offsets (Circuit Breaker reimbursement to 72%, Regional Transportation Reimbursement to 71%, consolidation to one health care provider to minimize cost increases, align FTEs based on class size, and continue revenues from fees from facilities rental and athletic events to off-set operations costs).

FY2020 Preliminary Regional Budget proposed budget \$23,082,958 with an increase of \$952,194, total of \$24,034,152 and incremental increase of 4.13%. Superintendent Johnson reviewed the assessments to each town, offsets, historical enrollment percentages, allocation of funds by category (largest category is contractual obligations), Special Educations, and regular education.

Ms. Julie Doyle discussed technology and additional purchases of Chrome Books. Superintendent Johnson noted that the purchases will be with the redistribution of funds, not additional funds.

Mr. Butka commented on the creative ways to continue to increase and deliver quality education (ex: Chrome Book 1:1 initiative). Mr. Kolenda thanked Superintendent Johnson and all involved for presenting a budget “educationally sound and fiscally responsible”.

- E. OLD BUSINESS: (None at this time)
- F. POLICY DEVELOPMENT AND/OR DISTRIBUTION: (None at this time)
- G. AUDIENCES: SHARING - Mrs. Winter asked for audience sharing; Mrs. Winter shared that she received a letter from Ms. Jonetta Choi resigning her role on the Regional School Committee due to personal commitments and inability to serve on the committee moving forward. Mrs. Winter explained the process of electing a new member for Northborough. Mrs. Winter and Mrs. Frank thanked Ms. Choi for her enthusiasm and service on the Regional School Committee.
- H. PERSONNEL:
 1. Distribution of Personnel Report– In packet.
- I. COMMUNICATIONS:
 1. Worcester County Superintendents’ Association Scholars’ Luncheon – Superintendent Johnson shared details of the luncheon and celebration of our scholars.

J. APPROVAL OF BILLS AND PAYROLLS:

No bills and payrolls required approval.

K. AGENDA ITEMS FOR NEXT MONTH:

1. Applied Arts Department Presentation

Superintendent asked all member to sign the ethics summary acknowledgement in their packets and return to Central Office. No further business needed to be discussed.

Mrs. Winter asked for a motion to adjourn.

Mr. Butka motioned, Mr. Kolenda seconded, and it was unanimously voted, "To adjourn the Open Meeting of the Regional School Committee."

**MOTION TO
ADJOURN**

The meeting ended at 9:00 p.m.

Respectfully submitted,

Eileen Dawson
Recording Secretary

List of Documents used at meeting:

1. Summary of Action on Agenda Items for Northborough-Southborough Regional School Committee Meeting for January 16, 2019
2. Agenda for Northborough-Southborough Regional School Committee Meeting for 1/16/19
3. Northborough-Southborough Regional School Committee Open Meeting Minutes, dated December 19, 2018
4. DECA Overnight Trip to DECA Massachusetts Career Development Conference in Boston, MA March 7-9, 2019
5. Music Department Overnight Trip to the All-States Music Festival in Boston, MA February 28-March 2, 2019
6. Principal Report, January 2019
7. Northborough Southborough Regional School District FY2019 Budget Monthly General Fund Expenditure Report, dated December 31, 2018
8. Northborough/Southborough Regional School District Statement of Revenue, dated December 31, 2018
9. School District Algonquin Regional High School Enrollments, actual 2018-2019: enrollments – 1/3/19, actual enrollments as of 10/1/18; and projected 2018-2019 enrollments as of 6/25/18
10. FY19 – FY24, Algonquin Proposed Capital Budget, draft 1/10/19
11. Northborough Southborough Regional FY2020 Proposed Budget Calendar
12. FY'20 Budget Priorities, approved 11/28/18
13. Personnel Report, January 16, 2019
14. Annual Scholars Luncheon, January 8, 2019
15. Northborough-Southborough Regional School District, Preliminary Budget FY2020, January 16, 2019

Approved: 02/27/2019