

Addendum #2
April 13, 2023
Town of Northborough
Request for Qualifications
Designer Services for the Construction of a new Fire Station
Issue Date: 03/22/2023
Due Date: 04/26/2023

To: All Prospective Proposers

This document serves as Addendum #2 for the Request for Qualifications for Designer Services for the Construction of a New Fire Station. This document shall be incorporated into the proposal documents. References to applicable sections of the original Proposal Document are provided where appropriate.

Proposers shall note receipt of this Addendum in their quote.

A. Questions & Answers:

- 1. During the pre-bid meeting, you mentioned a meeting in April 2024; what other presentations to the community and / or community involvement do you envision to ensure you and the community are getting the building you desire? Is there currently an understanding of what the process of interacting with the anticipated downtown revitalization committee will be?**

April 2024 is the targeted Town Meeting date by which the design will be finalized along with construction cost estimates for consideration by the Town. It is our goal to get final approval for the design and funding at the April 2024 Annual Town Meeting. In addition to preparing for the Town Meeting, the selected architect will be expected to conduct a community input meeting immediately following selection, with at least one, likely two, additional community input meeting during the design process. In addition to community meetings, the selected firm will be expected to attend at least one meeting of the Design Review Committee (a subcommittee of the Planning Board), the Planning Board, and at least two meetings with the Master Plan Implementation Committee who is overseeing the downtown revitalization plan. There will be ongoing meetings of the Fire Station Building Committee that the selected architect will also be expected to attend as requested.